

Vacancy Notice

POSTED: October 31, 2018

DEADLINE: See below

Otsego Northern Catskills BOCES

Nicholas J. Savin

District Superintendent

Position Title: Keyboard Specialist

Requirements: Part-time, 12-month competitive civil service position at the School Library Offices in Oneonta. Responsibilities include but are not limited to assisting with all aspects of purchasing and general clerical duties. Computer proficiency, the ability to prioritize, organize, multi-task and work independently required. Qualifications: Graduation from High School or possession of a High School Equivalency Diploma; or four years of clerical experience

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled

Position Title: Assistant Safety & Risk Officer

Requirements: Anticipated part-time (approximately 2 days per week), 12-month, non-unit competitive civil service position at Otsego Area Occupational Center in Milford. The successful candidate will assist the Safety Risk office in health, safety and risk management programs for schools in order to avoid illness or injury to students and employees; and maintaining compliance with Federal, State and local regulations. Knowledge of OSHA, Fire Safety, Labor & Health regulations preferred. Minimum qualifications: (a) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's Degree in engineering science, engineering technology, construction technology, fire protection technology, or a related field; or, (b) Graduation from high school or possession of a high school equivalency diploma and two (2) years' experience in building construction or inspection which shall have involved responsibility of the administration, training, coordination or enforcement of job safety regulations; or, (c) An equivalent combination of training and experience as defined by the limits of (a) and (b). Salary: \$15-17K, based on education and experience.

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled

Civil Service position candidates must be reachable on the existing eligibility list. If there is no mandated eligibility list, candidates will be considered for provisional appointment. Continued employment will be contingent on successfully passing the required examination and being reached on the eligibility list.

Position Title: Itinerant English as a New Language Teacher

Requirements: Anticipated part-time, 10 month, unit probationary position. The successful candidate will be providing English as a New Language services to students in component school districts. The candidate must possess NY certification in English as a New Language.

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled

Position Title: Library Technology Specialist

Requirements: Anticipated full-time, 10 month, 7.5 hour day, non-unit probationary position with 10 summer per diem days at the School Library offices in Oneonta. The successful candidate will be an integral member of the School Library System and will facilitate training for ONC BOCES regional educators and school librarians with the primary objective to support the organization's operations, and work with educators on integrating technology and resources into the curriculum through workshops. The candidate must possess or be eligible for NY certification in School Media Specialist or Technology Education and must have a valid driver's license.

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled

Position Title: Licensed Teaching Assistants

Requirements: Full-time and part-time, 10 month, unit probationary positions at the Northern Catskills Occupational Center in Grand Gorge, the Otsego Area Occupational Center in Milford and Center Street School in Oneonta.

- 6 – Full-time positions in Special Education classrooms at the Otsego Area Occupational Center.
- 2 – Full-time position in a Special Education classroom at the Northern Catskills Occupational Center.
- 1 – Full-time position in Health Occupations at the Otsego Area Occupational Center.
- 1 – Part-time (PM) position in Cosmetology at the Otsego Area Occupational Center.

Applicants must be able to perform all essential job functions with or without accommodations including performing physical restraints, as necessary, in accordance with TCI training. Must possess or be eligible for NYS Licensed Teaching Assistant certification. Salary per current Education Support Professionals Contract.

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled

Position Title: Art Teacher

Requirements: Full-time, 10 month unit probationary position responsible for providing art services to students in component districts. NYS Visual Arts certification required. Salary based on education and experience.

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled

Position Title: Crisis Intervention Specialist

Requirements: Full-time, 10 month probationary position at the Northern Catskills Occupational Center in Grand Gorge. The successful candidate will assist staff and provide crisis intervention support to students dealing with crisis. Applicants must be able to perform all essential job functions with or without accommodations including performing physical restraints, as necessary, in accordance with TCI training. Bachelor's degree plus a current Licensed Teaching Assistant certification or Teacher certification required. Salary per current Education Support Professionals Contract.

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled.

Position Title: Special Education Teacher 7-12

Requirements: Full-time, 10 month probationary position at the Otsego Area Occupational Center in Milford. Instruction will be within a High School Trust classroom that maximizes learning potential for students with severe behavioral and/or social and emotional in an 8:1:2 setting. The successful candidate will create dynamic instruction that engages a wide range of special need students to achieve success. Must possess or be eligible for proper certification. Salary based on education and experience.

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled

Position Title: School Counselor-LTS

Requirements: Full-time position covering a long term leave of absence in Special Education classrooms at the Northern Catskills Occupational Center in Grand Gorge. The successful candidate will be supporting a wide range of students in Special Education classrooms dealing with severe behavioral and/or social and emotional crisis. Salary based on education and experience.

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled

Position Title: Speech and Language Disabilities Teacher or Speech Pathologist

Requirements: Full-time, 10 month plus summer per diem days as needed probationary position responsible for providing speech services to students in component districts. NYS Speech and Language certification or Speech Language Pathologist licensure and Speech Therapist certification required. Salary based on education and experience.

Application Procedure: Interested candidates should apply online at www.olasjobs.org/southern. Deadline: Open until filled

ONC BOCES Human Resources, PO Box 382, 2020 Jump Brook Road, Grand Gorge, NY 12434

607-588-6291 Ext. 2177/ 607-588-7022 – Fax / www.oncboces.org

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