

# Vacancy Notice

**POSTED: August 16, 2017**

**DEADLINE: See below**

Otsego Northern  
Catskills BOCES

*Nicholas J. Savin*  
*District Superintendent*

**Position Title: Special Education Teacher – Trust - Repeat**

**Requirements:** Anticipated Full-time, 10 month probationary position at Otsego Area Occupational Center in Milford; NYS Students with Disabilities 7-12 or NYS Special Education certification required. Instruction will be within a high school Trust classroom that maximizes learning potential for students with severe behavioral and/or social and emotional difficulties in an 8:1:2 setting. The successful candidate create dynamic instruction that engages a wide range of special need students to achieve success. Salary per BOCESTA contract/education and experience.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: August 20, 2017.

**Position Title: Director of Facilities II - Repeat**

**Requirements:** Anticipated Full time, 12 month, 7.5 hr./day unit competitive civil service position in the Shared between ONC BOCES facilities in Otsego and Delaware counties. The successful candidate will be responsible for planning, organizing and directing the custodial and maintenance activities of the school district's buildings and grounds departments and assisting with daily building and preventative maintenance and repair. Duties include inspecting and overseeing all aspects of painting, carpentry, plumbing, electrical and other maintenance including work done by private contractors for non-routine repairs. Valid driver's license required, CDL preferred, travel required. Minimum qualifications: Bachelors' or higher degree in School Facilities Management, Engineering, Engineering Technology, Building Construction Technology and two years of experience in school facilities maintenance, general building construction, building maintenance or repair work in two or more of the skilled trades\* which included two years of supervisory experience, or; Associates' or higher degree in School Facilities management, Engineering, Engineering Technology, Building Construction - Technology and four years of experience in school facilities maintenance, general building construction, building maintenance or repair work in two or more of the skilled trades\* which included two years of supervisory experience, or; Six years of experience in School Facilities Management, Engineering, Engineering Technology, Building Construction Technology and four years of experience in school facilities maintenance, general building construction, building maintenance or repair work in two or more of the skilled trades\* which included two years of supervisory experience. Civil Service position candidates must be reachable on the existing eligibility list. If there is no mandated eligibility list, candidates will be considered for provisional appointment. Continued employment will be contingent on successfully passing the required examination and being reached on the eligibility list. Salary per Education Support Professionals Contract.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: August 20, 2017.

**Position Title: Senior Account Clerk - Repeat**

**Requirements:** Anticipated Full time, 12 month, 7.5 hr./day unit competitive civil service position in the Shared Business Office at the Northern Catskills Occupational Center in Grand Gorge. The successful candidate will be responsible for maintaining and checking complex financial accounts and records for participating districts. Computer proficiency, spreadsheet experience, the ability to prioritize, multi-task and work independently required; payroll and accounts payable experience preferred. Minimum qualifications: Three (3) years of experience or its part-time equivalent maintaining financial accounts and records. Civil Service position candidates must be reachable on the existing eligibility list. If there is no mandated eligibility list, candidates will be considered for provisional appointment. Continued employment will be contingent on successfully passing the required examination and being reached on the eligibility list. Salary per Education Support Professionals Contract.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: August 20, 2017.

**Position Title: Building Trades – Career and Technical Education Teacher - Repeat**

**Requirements:** Anticipated Full-time, 10 month probationary position at the Otsego Area Occupational Center in Milford; must possess or be eligible for CTE certification (minimum of four (4) years of occupational experience and/or related education for candidates currently without certification to meet minimum requirements). The Building Trades program develops students' knowledge and skills in carpentry, plumbing, masonry and electrical trades. The successful candidate will be expected to create a dynamic classroom that includes hands on projects that will engage a wide range of students, some with special needs, with blueprint reading, building layout, house framing, residential wiring and safety. Salary per BOCESTA contract/education and experience.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: August 28, 2017.

**Position Title: Cleaner - Repeat**

**Requirements:** Temporary full time, 12 month position filling a leave of absence until June 2018 the part time (60%) as of July 2018 at the Otsego Area Occupational Center in Milford. The successful candidate will maintain the building facilities in a condition of operating excellence, cleanliness and safety; must be willing to be flexible and able to lift up to 50 lbs. Knowledge of mechanical systems, attention to detail and commercial cleaning preferred. Valid Driver's License required. Cleaning and/or maintenance in a school setting is desirable but not mandatory. Salary per Education Support Professionals Contract.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: August 28, 2017.

**Position Title: Licensed Teaching Assistants - Updated**

**Requirements:** Anticipated Full and part time, 10 month probationary positions at the Northern Catskills Occupational Center in Grand Gorge and Otsego Area Occupational Center in Milford.

1 – 50% FTE as a 1:1 in the AM in a CTE classroom – Northern Catskills Occupational Center

2 – Full time positions in CTE classrooms – Otsego Area Occupational Center

1 – 50% FTE as a Job Coach in the AM – Otsego Area Occupational Center

5 – Full time positions in either Trust or TLC classrooms – Otsego Area Occupational Center

Applicants must be able to perform all essential job functions with or without accommodations including performing physical restraints, as necessary, in accordance with TCI training. Must possess or be eligible for NYS Licensed Teaching Assistant certification. Salary per current Education Support Professionals Contract.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: August 28, 2017.

**ONC BOCES Human Resources, PO Box 382, 2020 Jump Brook Road, Grand Gorge, NY 12434**

**607-588-6291 Ext. 2177 607-588-7022 – Fax**

**[www.oncboces.org](http://www.oncboces.org)**

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