Board of Education

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OTSEGO NORTHERN CATSKILLS
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

BOARD AGENDA

Tuesday, January 18, 2011
12:30 p.m. - Conference Room

Frank W. Cyr Center
Stamford, New York 12167

The Mission of the Otsego Northern Catskills BOCES is:

To provide leadership and support systems through teamwork with the component districts to enhance student outcomes and lifelong learning.

Adopted: May 20, 1991

I. OPENING OF MEETING

A. ROLL CALL & QUORUM CHECK

B. PLEDGE OF ALLEGIANCE

C. CALL TO ORDER

D. ADDITIONS TO AGENDA

E. APPROVAL OF MINUTES - Attachment #1

F. APPROVAL OF MONTHLY REPORTS - Attachment #2

G. APPROVAL OF BUDGETARY TRANSFERS - Attachment #3

H. EXAMINATION OF WARRANTS

I. CLAIMS AUDITOR REPORT - Attachment #4

J. PUBLIC COMMENTS

II. REPORTS

A. DISTRICT SUPERINTENDENT REPORT

- Budget Review
- Board of Education Strategic Plan
- Regent Tallon/Commissioner Steiner Visit - February 17, 2011
- Deputy Commissioner John King/Ken Slentz, Associate Commissioner - Greene County School Boards Association
- Superintendent Dialog

B. DEPUTY SUPERINTENDENT REPORT

- State Budget Update
- Rental Agreements 2011-2012
- Capital Project Update - Boilers/NYPA
- 2011-2012 Administrative & Capital Budget Review

C. DIRECTORS' REPORT

- **Joe Booan, Director, Curriculum & Instruction**

- **Louise Leonard, Director, Innovative Programs**
  - IP BLS/BA Class at Laurens Central School

- **Darlene Westinghouse, Director, Instructional Support Services**
  - RTTT
  - Online Learning
  - Interns
  - Common Core
  - Data

III. NEW BUSINESS

A. PERSONNEL - Attachment #5

B. APPROVAL OF AGREEMENT - OAOC STUDENTS CLINICAL EXPERIENCE – MI BASSETT HOSPITAL

Whereas, the Otsego Northern Catskills BOCES has established an educational program at their campus located at the Otsego Area Occupational Center; and

Whereas, the Otsego Northern Catskills BOCES desires the use of clinical resources to provide student experience; and

Whereas, the MI Bassett Hospital, Cooperstown, New York, believes the value of the presence of students will add to its operation;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the terms and agreements set forth in the agreement, effective January 1, 2011 - December 31, 2013. No monies will be exchanged or provided for this agreement.

C. RESOLUTION TO APPROVE REVOCABLE PERMIT - STATE UNIVERSITY OF NEW YORK, ONEONTA, NY

Whereas, the Otsego Northern Catskills BOCES Catskill Area Study Council will require the use of the SUNY Oneonta College Camp Facilities for an event to be held on August 2, 2011; and

Whereas, the Otsego Northern Catskills BOCES Catskill Area Study Council has requested use of the lodge and shared use of the grounds at the College Camp on August 2, 2011 at no cost as the use fee and security deposit have been waived by the President's Office.

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of this Revocable Permit.

D. APPROVAL OF CONSULTANT – RHONDA KING

Whereas, the Otsego Northern Catskills BOCES - School Library System is mandated to provide school librarians in component school districts with staff development and desires to employ a consultant for the purpose of presenting at the CurriLINK workshop scheduled for February 3, 2011 and

Whereas, Rhonda King, Cherry Valley, NY has agreed to provide services as a presenter as requested by ONC BOCES, and has requested compensation in the amount of $500.00 for this service, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

E. APPROVAL OF CONSULTANT – KATHLEEN BAXTER

Whereas, the Otsego Northern Catskills BOCES - School Library System is mandated to provide school librarians in component school districts with staff development and desires to employ a consultant for the purpose of presenting at the NonFiction Booktalks Workshop scheduled for May 19, 2011 and

Whereas, Kathleen Baxter, Minneapolis, MN has agreed to provide services as a presenter as requested by ONC BOCES, and has requested compensation in the amount of $2,200.00 for this service, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

F. RESOLUTION TO APPROVE REVISED RENTAL CONTRACTS AS LISTED ON RENTAL FACILITY SCHEDULE - Attachment #6

Whereas, the Otsego Northern Catskills BOCES - wishes to initiate and/or renew the rental leases as listed on the ***1/10/2011 version*** of the 2010-11 Rental Facility Schedule, Attachment #6

Whereas, single year and multi-year leases have been obtained and approved by the Otsego Northern Catskills BOCES Board of Education on May 18, 2010, The State Education Department and the required certificate of occupancies are in effect for the term of the lease(s),

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the lease for the period and rates contained within the ***2010-11*** Rental Facility Schedule.

G. RESOLUTION TO APPROVE SERVICE PROVIDERS CONTRACT – ITINERANT SERVICES

Whereas, the Otsego Northern Catskills BOCES Itinerant Services Department desires to contract with the following business to provide services to preschool children with disabilities pursuant to Section 4410 of the New York State Education Law, and

Whereas, Schoharie County Department of Health, Schoharie, NY has agreed to contract with ONC BOCES Itinerant Services Department for services to preschool children with disabilities effective January 1, 2011 through December 31, 2012. Individual rates will vary dependent on ONC BOCES services from $102-$186/hour

for the 2010-11 school year as outlined in the agreement, and rates for school years 2011-12 are subject to change.

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the contract at the rate and terms shown above.

H. RESOLUTION TO ACCEPT CATSKILL HUDSON AHEC GRANT

Whereas, the Otsego Northern Catskills BOCES submitted a grant application to the Catskill Hudson Area Health Education Center (AHEC) for the purpose of funding a "Bodies-The Exhibition" in New York City, NY for the students in their health care education programs for the 2010-11 school year.

Whereas, the application was approved in the amount of $1,000,

Resolved, the Otsego Northern Catskills BOCES Board of Education has approved that James Gray is the authorized representative as President of the Board of Education and is hereby authorized and directed to sign a contract with the Catskill Hudson AHEC to receive the education grant in the amount of $1,000 to ensure that activities and programs funded by said grant are carried out in accordance with grant requirements.

I. APPROVAL OF CONTRACT WITH B. BRAUN MEDICAL INC. – OTSEGO AREA SCHOOLS PRACTICAL NURSING PROGRAM

Whereas, the Otsego Northern Catskills BOCES Otsego Area Schools Practical Nursing Program desires to contract with B. Braun Medical Inc. for the purchase of a Infusomat Space Infusion Device for the 2010-2011 school year, and

Whereas, B. Braun Medical Inc., Bethlehem, PA has agreed to deliver the Infusomat Space Infusion Device for $2,500 and provide pole clamps and power cord for $225 and an extended warranty for $150/year, agreeing to the terms and conditions of the agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the contract with B. Braun Medical Inc. in the amount set forth above.

J. APPROVAL OF RFP – INDEPENDENT (EXTERNAL) AUDIT SERVICES (2011-2014)

Whereas, the Otsego Northern Catskills BOCES is required to solicit an RFP for Independent (External) Audit Services required by the NYS Comptroller, and

Whereas, the following timeline will be adhered to:

LEGAL NOTICES	-	February 10, 2011
RFP's TO VENDORS	-	February 10, 2011
RFP's OPENED	-	March 7, 2011
RFP's AWARDED	-	March 29, 2011

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the preparation and solicitation of an RFP for Independent (External) Audit Services on behalf of the Otsego Northern Catskills BOCES and component districts who desire to cooperatively obtain an RFP for this function. The successful agreement will be effective June 1, 2011 for a three year term ending May 31, 2014 with an optional two (2) year extension.

K. RESOLUTION TO BID – 4-WHEEL DRIVE VEHICLE

Whereas, the Otsego Northern Catskills BOCES desires to purchase a 4-wheel drive vehicle which may exceed the purchasing limit of $20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for a 4-Wheel Drive vehicle adhering to the following timeline:

LEGAL NOTICES	-	February 17 & 24, 2011
BIDS TO VENDORS	-	February 15, 2011
BIDS OPENED	-	March 11, 2011
BIDS AWARDED	-	March 29, 2011

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of a 4-wheel drive vehicle.

L. APPROVAL OF APPLICATION FOR WAIVER OF PREMIUM

Permission is requested to approve an application for waiver of health and dental insurance contributions for Camie Jo Latta, Account Clerk, as per the Catskill Area Schools Employee Benefit Plan Document for employees who become totally disabled due to illness or injury for a six-month period effective March 1, 2011 through August 31, 2011.

M. APPROVAL OF FIELD TRIP - Attachment #7

- OAOC/NCOC (Boise, Faulkner, Lutz, Manee) Bodies... The Exhibit, South Street Seaport, New York City, March 25, 2011

N. ADOPTION OF COMPONENT SCHOOL CALENDAR - Attachment #8

O. PUBLIC COMMENTS

P. INFORMATION ITEMS

IV. ADJOURNMENT

/ef
1/11/11
Attachments