**Board of Education**

Frank W. Cyr Center, 159 W. Main St., Stamford, NY 12167
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OTSEGO NORTHERN CATSKILLS
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

# BOARD ADDENDA

Wednesday, April 27, 2011
12:30 p.m. - Conference Room

Frank W. Cyr Center
Stamford, New York 12167

The Mission of the Otsego Northern Catskills BOCES is:

To provide leadership and support systems through teamwork with the component districts to enhance student outcomes and lifelong learning.

Adopted: May 20, 1991

## I. OPENING OF MEETING

A. ROLL CALL & QUORUM CHECK

B. PLEDGE OF ALLEGIANCE

C. CALL TO ORDER

D. ADDITIONS TO AGENDA

E. APPROVAL OF MINUTES - Attachment #1

F. APPROVAL OF MONTHLY REPORTS - Attachment #2

G. APPROVAL OF BUDGETARY TRANSFERS - Attachment #3

H. EXAMINATION OF WARRANTS

I. CLAIMS AUDITOR REPORT - Attachment #4

J. PUBLIC COMMENTS

J. PUBLIC COMMENTS

- **Presentation:** Alternative Energy - Jill Eichler, Alternative Energy/Science Instructor, OAOC

## II. REPORTS

A. DISTRICT SUPERINTENDENT REPORT

- SED Update
- Cyr Center Status Update
- Strategic Plan Update
- Edmeston Superintendent Search
- Dialog with Component Superintendents

B. DEPUTY SUPERINTENDENT REPORT

- 2011-2012 Enacted Budget for Aid to Education (handout)
- Reminder Firm Commitments from Districts (due May 1st)
- Administrative Budget Vote
- Capital Project Update
- Legislation: EBLAR for BOCES
- Move Update
- Net Cost Report Review

C. DIRECTORS' REPORT

- **Joe Booan, Director, Career & Tech Education**
- **Louise Leonard, Director, Innovative Programs**
- **Darlene Westinghouse, Director, Instructional Support Services**

## III. NEW BUSINESS

A. PERSONNEL - Attachment #5

B. APPROVAL OF FIELD TRIPS - Attachment #6

- OAOC (Acre) Sky Lake, Windsor, NY, May 6-7, 2011
- NCOC (Schlobohm) Englishtown, NJ, June 3, 2011

C. RESOLUTION COMMITTING TO THE PURCHASE OF INSTRUCTIONAL TECHNOLOGY EQUIPMENT FOR THE ONEONTA CITY SCHOOL DISTRICT FROM THE ONC BOCES

WHEREAS, the Oneonta City School District requires additional Instructional Technology software and hardware beyond that which they currently own or is available to it and,

WHEREAS, the Oneonta City school district wishes to spread the cost of purchasing said equipment over several years with a multi-year installment purchase contract,

NOW THEREFORE, the Otsego Northern Catskills BOCES is hereby authorized to expend annually, on behalf of the Oneonta City School District, funds to acquire the equipment as follows:

**Equipment (All Prices are Estimated based on Current State Contracts)**

| Quantity | Item Description | Price Each | Total Cost |
|---|---|---|---|
| 12 | SMARTBoard Classrooms (includes 77" Diagonal Board and Accessories) as per Quote 76968-003 | $3,194.00 | $38,328.00 |
| 3 | Apple iPad 2 | $ 602.00 | $ 1,806.00 |
| | | **Estimated Cost of Equipment** | $40,134.00 |

Annual payments (estimated) will be made in the following amounts to ONC BOCES;

| | |
|---|---|
| 2011-2012 School Year = | $ 8,155.69 |
| 2012-2013 School Year = | $ 10,874.25 |
| 2013-2014 School Year = | $ 10,874.25 |
| 2014-2015 School Year = | $ 10,874.25 |
| 2015-2016 School Year = | $ 2,718.56 |

**Estimated Total Payments (Including Interest) = $ 43,497.00**

D. RESOLUTION TO APPROVE 2010-11 TRANSPORTATION CONTRACT-NCOC

Whereas, the Otsego Northern Catskills BOCES Northern Catskills Occupational Center desires to provide transportation for students enrolled in the Automotive Technology, Equipment Operation & Repair, and Building Trades classes, and

Whereas, Southern Tier Stages Inc. of Endicott, NY has agreed to provide transportation to the Raceway Park in Englishtown, NJ under The State Education Department, Transportation Unit contract TC for the 2010-11 School Year, effective June 3, 2011 through June 3, 2011 at the lump sum of $2,340, and

Whereas, Southern Tier Stages Inc. has agreed to adhere to provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law for the purpose of providing transportation for the period of June 3, 2010 through June 3, 2010,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contract for the rate and terms shown above.

E. REVIEW OF BOARD POLICY #6600 - FISCAL ACCOUNTING AND REPORTING - Attachment #7

This policy is presented for first reading with anticipated adoption at the May 17, 2011 Board Meeting.

F. REVISION OF BOARD POLICY EXHIBIT #8332-E - CELL PHONE USE - Attachment #8

G. REVISION OF BOARD POLICY #8115 - PESTICIDES AND PEST MANAGEMENT - Attachment #9

H. REVISION OF BOARD POLICY REGULATION #4311.1-R - DISPLAY OF THE FLAG - Attachment #10

I. ADOPTION OF REVISED 2011-2012 BOCES CALENDAR - Attachment #11

**Addenda** J. AGREEMENT - CLINICAL EXPERIENCE – AT HOME CARE, INC.

Whereas, the Otsego Northern Catskills BOCES has established educational programs at their campuses located at the Otsego Area School of Practical Nursing, Otsego Area Occupational Center and the Northern Catskills Occupational Center; and

Whereas, the Otsego Northern Catskills BOCES desires the use of clinical resources to provide student experience; and

Whereas, the At Home Care, Inc., Oneonta, New York, believes the value of the presence of students will add to its operation;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the terms and agreements set forth in the agreement and addendum, effective July 1, 2010 -December 31, 2013. No monies will be exchanged or provided for this agreement.

Addenda K. ADOPTION OF ONC BOCES ADMINISTRATORS' ASSOCIATION TENTATIVE MEMORANDUM OF AGREEMENT

L. PUBLIC COMMENTS

M. INFORMATION ITEMS

## IV. ADJOURNMENT

/ef
4/26/11
Attachments

# HUMAN RESOURCES ATTACHMENT
# BOCES BOARD ADDENDA
# APRIL 27, 2011

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

## CIVIL SERVICE APPOINTMENT

| Name | Dept | Position | Type of Appt. | Salary | Effective |
|---|---|---|---|---|---|
| ***Cathy Balura*** | ***SBO*** | ***Senior Account Clerk*** | ***Permanent serving Probationary Appointment*** | ***$24,000/ Prorated*** | ***04/28/2011 - 01/27/2012*** |

## CHANGE OF CIVIL SERVICE STATUS

| Employee | Dept. | Position | Type of Appointment | Reason |
|---|---|---|---|---|
| Kristin Simonds | SBO | Accountant | Permanent serving Probationary Appointment | 04/28/2011 - 01/27/2012 |
| Adam Baldanza | SBO | Accountant | Permanent serving Probationary Appointment | 04/28/2011 - 01/27/2012 |
| Nicole Cross | ISS | Keyboard Specialist | Second Provisional Appointment | 04/28/2011 |

## MISCELLANEOUS APPOINTMENTS

| Name | Appt. | Position | Effective | Compensation |
|---|---|---|---|---|
| ***Theodore Smith*** | ***Casual Employee Consultant*** | ***Data Analyst*** | ***4/11/2011 - 12/31/2011*** | ***$5,029 $750 plus mileage for each site visit*** |
| ***John Mason*** | ***Substitute*** | ***Temporary*** | ***04/28/2011 - 08/31/2011*** | ***As per Board Policy*** |
| ***Richard Maxey*** | ***Substitute*** | ***Temporary*** | ***04/29/2011- 06/15/2011*** | ***$220/day*** |

*Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.*

## CHANGE IN POSITION

| Employee | Dept. | From | To | Salary | Effective | Reason |
|---|---|---|---|---|---|---|
| Ron Ritter | Itin. | 80% FTE | 85% FTE | Prorated | 03/02/2011 | Increased requests for student services |

## LEAVE OF ABSENCE

| Employee | Position | Reason | Effective |
|---|---|---|---|
| Allan Swantak | Van Driver | Medical Leave of Absence (with pay) Extension of previous request | *03/22/2011-05/10/2011* |
| ***Mercedes Morales*** | ***Special Education Teacher*** | ***Medical Leave of Absence (with pay)*** | ***03/08/2011-04/15/2011*** |
| ***Diane Dunne*** | ***Certified Occupational Therapy Assistant*** | ***Medical Leave of Absence (with pay)*** | ***03/30/2011-04/08/2011*** |
| ***Erin Annunziata*** | ***Licensed Teaching Assistant*** | ***Medical Leave of Absence (without pay)*** | ***05/05/2011-05/18/2011*** |

## RESIGNATION/RETIREMENTS

| Name | Position | Type | Effective |
|---|---|---|---|
| Amanda Dunham | Senior Account Clerk | Resignation | 04/05/2011 |
| Patricia Winsor | Secretary | Retirement | 06/29/2011 |
| ***David Erbe*** | ***Licensed Teaching Assistant*** | ***Resignation*** | ***04/09/2011*** |
| ***Jared Brueggeman*** | ***Cleaner*** | ***Resignation*** | ***04/29/2011*** |
| ***Louise Leonard*** | ***Director of Innovative Programs*** | ***Retirement*** | ***08/31/2011*** |
| ***Cathy Balura*** | ***Account Clerk*** | ***Resignation - To accept position as Senior Account Clerk*** | ***04/28/2011*** |