Board of Education

Frank W. Cyr Center, 159 W. Main St., Stamford, NY 12167
607 - 652 - 1209 • FAX 607 - 652 - 1215

OTSEGO NORTHERN CATSKILLS
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

BOARD ADDENDA

Tuesday, May 17, 2011
12:30 p.m. - Conference Room

Frank W. Cyr Center
Stamford, New York 12167

The Mission of the Otsego Northern Catskills BOCES is:

To provide leadership and support systems through teamwork with the component districts to enhance student outcomes and lifelong learning.

Adopted: May 20, 1991

AUDIT COMMITTEE MEETING
(Following Lunch)

I. OPENING OF MEETING

A. ROLL CALL & QUORUM CHECK

B. PLEDGE OF ALLEGIANCE

C. CALL TO ORDER

D. ADDITIONS TO AGENDA

E. APPROVAL OF MINUTES - Attachment #1

F. APPROVAL OF MONTHLY REPORTS - Attachment #2

G. APPROVAL OF BUDGETARY TRANSFERS - Attachment #3

H. EXAMINATION OF WARRANTS

I. CLAIMS AUDITOR REPORT - Attachment #4

J. PUBLIC COMMENTS

II. REPORTS

A. DISTRICT SUPERINTENDENT REPORT

- ONC Budget Items
- Cyr Center Status Update
- Strategic Plan Update
- Upcoming Events at NCOC/OAOC
- Dialog with Component Superintendents

B. DEPUTY SUPERINTENDENT REPORT

- Move Update
- Firm Commitments
- ONC BOCES Budget Adoption
- Ebay/Public Surplus Update
- BOCES EBALR Update

C. DIRECTORS' REPORT

- **Joe Booan, Director, Career & Tech Education**
- **Louise Leonard, Director, Innovative Programs**
- **Darlene Westinghouse, Director, Instructional Support Services**

III. NEW BUSINESS

A. PERSONNEL - Attachment #5

B. DESIGNATION OF DATE FOR REORGANIZATION MEETING

Designation of Wednesday, July 6 or Wednesday, July 13, 2011 as the date of the Reorganization and Regular Meeting to be held at the Frank W. Cyr Center, Stamford, New York, at 12:30 p.m.

C. ADOPTION OF BOARD POLICY #6600 - FISCAL ACCOUNTING AND REPORTING - Attachment #6

This policy was presented for first reading at the April 27, 2011 Board Meeting.

D. ADOPTION OF BOARD POLICY REGULATION #4311.1-R - DISPLAY OF THE FLAG - Attachment #7

This policy was presented and amended at the April 27, 2011 Board Meeting.

E. RESOLUTION TO APPROVE REVISED RENTAL CONTRACTS AS LISTED ON RENTAL FACILITY SCHEDULE - Attachment #8 (***revised copy attached to addenda)***

Whereas, the Otsego Northern Catskills BOCES - wishes to initiate and/or renew the rental leases as listed on the ***5/16/2011*** **version of the** 2011-12 Rental Facility Schedule, Attachment #8

Whereas, single year and multi-year leases have been obtained and approved by the Otsego Northern Catskills BOCES Board of Education on May 17, 2011, The State Education Department and the required certificate of occupancies are in effect for the term of the lease(s),

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the leases for the period and rates contained within the 2011-12 Rental Facility Schedule.

F. BUDGET APPROVAL 2011-2012

It is requested that the Otsego Northern Catskills BOCES Budget for 2011-12 in the amount of ***$22,219,889*** be approved, as submitted on the SBM-4 to the NYS Education Department.

G. ADOPTION OF ONC BOCES STRATEGIC PLAN - Attachment #9

H. APPROVAL OF FIELD TRIP - Attachment #10

- OAOC/NCOC (Albano/Chichester) SkillsUSA National Conference/ competition, Kansas City, MO, June 20 - June 25, 2011

Addenda I. APPROVAL OF LPN TUITION INCREASE

Permission is requested to increase the LPN tuition from $7,800 per student to $9,500 annually. This request is due to increases in the following areas: health

and dental benefits, contractual salaries, annual increase in rent, and enrollment changes.

J. PUBLIC COMMENTS

K. INFORMATION ITEMS

IV. ADJOURNMENT

/ef
5/17/11
Attachments

ATTACHMENT# 5

HUMAN RESOURCES ATTACHMENT
BOCES BOARD ADDENDA
MAY 17, 2011

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

CIVIL SERVICE APPOINTMENT

Name	Dept	Position	Type of Appt.	Salary	Effective
Bonnie Chase	SBO	Account Clerk	Provisional, ***Competitive Civil Service, ESP Support, Serving 9-Month Probationary***	$31,297.80/Prorated	05/06/2011 - ***02/05/2012***

Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.

CHANGE OF CIVIL SERVICE STATUS

Name	Dept	Position	Type of Appt.	Salary	Effective
Doug Favaloro	Labor Relations	Coordinator of Labor Relations	Permanent	$80,000/Prorated	06/16/2011

INTERNSHIP APPOINTMENT

Name	Dept	Position	Type of Appt.	Salary	Effective
Jonathan Cook	CTE	Consultant Teacher	Temporary, Administrative Internship	Without Pay	05/17/2011-10/14/2011

MISCELLANEOUS APPOINTMENTS

Name	Appt.	Position	Effective	Compensation
Jim Dallara	Casual Employee Consultant	Enrichment Seminar Program Instructor, "SAT Prep I"	10/15/2011 - 11/19/2011	$83.33 per Saturday Max.of $500.00
Linda Dallara	Casual Employee Consultant	Enrichment Seminar Program Instructor, "SAT Prep I"	10/15/2011 - 11/19/2011	$83.33 per Saturday Max. of $500.00
Christina Karn	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Babysitting Training"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Danielle Delia	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Just Dance"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00

MISCELLANEOUS APPOINTMENTS

Name	Appt.	Position	Effective	Compensation
Elizabeth Flamman	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Irish Step Dancing"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Lisa Pitkof	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Mad Scientists"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Nicole Benvenuti	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Be a Star"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Sondra Berschwinger	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Vive la France"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Jessia Clark	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Krafty Kids"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Danielle Jones	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Yummy Math"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Amanda Kibbler	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Short Story Writing"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Jessica Masciale	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Puppet Pals"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Christina Paladino	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Myths & Misconceptions"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Heather Pratt	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Nature is Calling"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max.of $240.00
Celia Randesi	Casual Employee Consultant	Enrichment Seminar Program Instructor, "Beginning Italian"	10/15/2011 - 11/19/2011	$60.00 per Saturday Max. of $240.00
Jo Mish	Casual Employee Consultant	Program Coordinator, Kites & Kings/ Catskill Review	07/01/2011 - 06/30/2012	Max. of $800.00

ISCELLANEOUS APPOINTMENTS

Name	Appt.	Position	Effective	Compensation
John Parker	Casual Employee Consultant	Coordinator, Forensics Program	07/01/2011 - 06/30/2010	Max. of $650.00
Sharon Sisson	Casual Employee Consultant	Enrichment Seminar Program Coordinator	07/01/2011 - 12/31/2011	Max. of $800.00
Brian Trask	Casual Employee Consultant	School Bus Driver Safety Refresher Program Coordinator	07/01/2011 - 06/30/2012	Max. of $600.00
Kelsey O'Rourke	***Casual Employee Consultant***	***Enrichment Seminar Program Instructor, "Knot it!"***	***10/15/2011 - 11/19/2011***	***$60.00 per Saturday Max. Of $240.00***
Robert Starr	***Casual Employee Consultant***	***Administer/Procter NOCTI Examination***	***04/01/2011 - 06/01/2011***	***$75.00/day***
Pauline Dugan	***Casual Employee Consulant***	***Adult Education/ CNA/HHA Instructor at NCOC and Otsego Manor Nursing Home***	***06/01/2011 - 12/31/2011***	***$22.00/hour***

Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.

CREATE POSITIONS

Position	Dept.	FTE	Effective	Reason
New Visions Engineering Instructors	CTE	2.0	(1) 06/01/2011 - to start implementation of program (2) ***Start date*** to be determined	Service Requests for Program
Secretary (Part-Time)	CTE	.5	07/01/2011	Reassignment of staff

IANGE IN POSITION/ASSIGNMENT

Employee	Dept.	From	To	Position	Effective	Salary	Reason
Deb Terriquez	IP	.5 FTE	1.0 FTE	Licensed Teaching Assistant	05/03/2011	$15,661/Prorated	Increased request for services
Lori Paparteys	***ISS***	***1.0 FTE***	***.60 FTE***	***Computer Technician***	***07/01/2011***	***To be determined at the June 21, 2011 Board Meeting***	***Voluntary Reduction***
Allan Swantak	***ISS***	***.92 FTE***	***.86 FTE***	***Van Driver***	***05/27/2011***	***$20,261/Prorated***	***Reduction in Required hours***

RESIGNATION/RETIREMENTS

Name	Position	Type	Effective
Bonnie Chase	Personnel Assistant - Human Resources	Resignation	05/05/2011

ATTACHMENT# 8

ONC BOCES

2011-12 *REVISED* RENTAL; OPERATIONS & MAINTENANCE; ANCILLARY FEE SCHEDULE

as of:
5/16/11 **2011-12** COST PER SQ. FOOT $ 8.00

ANCILLARY FEES - INNOVATIVE PROGRAMS ONLY
BASIC LIFE SKILLS (204) $ 500.00
TRUST (210) & BEHAVIORAL ADJ (212) $ 1,000.00

DISTRICT/ LOCATION	PROGRAM USE	SQ. FOOT	002 ADMIN RENT	District Totals
ANDES	DISTANCE LEARNING - Split Cost -Shared	600	$4,800	$ 4,800
CHARLOTTE VALLEY	212 - BA PRIMARY	1012.5	$8,100	
	212 - COUNSELING ROOM/OFFICE	216	$1,728	
	DISTANCE LEARNING	506	$4,048	
F820	SUMMER SCHOOL (4) CLASSROOMS;COUNSELING, REL. SERVICE	Avg. 2011-12 Rent	$8,000	$ 21,876
EDMESTON	DISTANCE LEARNING	806	$6,448	$ 6,448
GILBOA-CONESVILLE	DISTANCE LEARNING	312	$2,496	$ 2,496
LAURENS	204-YES PROGRAM/BLS	770	$6,160	
	212 BA BLS	768	$6,144	
	212 BA BLS	*770*	*$6,160*	
	212 BA BLS	*770*	*$6,160*	
	COUNSELING/OFFICE SPACE (Supervisor)	200	$1,600	*$ 26,224*
MARGARETVILLE	DISTANCE LEARNING	770	$6,160	$ 6,160
MILFORD	DISTANCE LEARNING	783	$6,264	$ 6,264
MORRIS	DISTANCE LEARNING	759	$6,072	$ 6,072
ONEONTA	212-BA ELEMENTARY	786	$6,288	
	210 HIGH SCHOOL TRUST (Classroom & Planning)	1288	$10,304	
	202 TLC	770	$6,160	$ 22,752
ROXBURY	DISTANCE LEARNING	776	$6,208	$ 6,208
SOUTH KORTRIGHT	DISTANCE LEARNING	770	$6,160	
	212-BA (large classroom)	600	$4,800	
	212 BA	480	$3,840	
	212 Counselor Office	176	$1,408	
	212 Supervisor Office	100	$800	
	212 BA - Crisis	598	$4,784	$ 21,792
STAMFORD	DISTANCE LEARNING	660	$5,280	$ 5,280
WORCESTER	DISTANCE LEARNING - Split Cost - Shared	1200	$4,800	$ 4,800
	TOTAL DISTRICT RENTALS		**141,172.00**	$ 141,172

OTHER RENTALS

CMEC RENTAL -	ADMIN CENTER	25000	$ 60,093.48
SCARZAFAVA RENTAL	LPN PROGRAM - Dietz St, Oneonta, NY	3100	$31,585.20
	TOTAL OTHER RENT		**$ 91,678.68**
	TOTAL RENTAL		**$232,850.68**