Board of Education

Frank W. Cyr Center, 159 W. Main St., Stamford, NY 12167
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OTSEGO NORTHERN CATSKILLS
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

BOARD ADDENDA

Tuesday, January 19, 2011
12:30 p.m. - Conference Room

Frank W. Cyr Center
Stamford, New York 12167

The Mission of the Otsego Northern Catskills BOCES is:

To provide leadership and support systems through teamwork with the component districts to enhance student outcomes and lifelong learning.

Adopted: May 20, 1991

I. OPENING OF MEETING

A. ROLL CALL & QUORUM CHECK

B. PLEDGE OF ALLEGIANCE

C. CALL TO ORDER

D. ADDITIONS TO AGENDA

E. APPROVAL OF MINUTES - Attachment #1

F. APPROVAL OF MONTHLY REPORTS - Attachment #2

G. APPROVAL OF BUDGETARY TRANSFERS - Attachment #3

H. EXAMINATION OF WARRANTS

I. CLAIMS AUDITOR REPORT - Attachment #4

J. PUBLIC COMMENTS

II. REPORTS

A. DISTRICT SUPERINTENDENT REPORT

- Budget Review
- Board of Education Strategic Plan
- Regent Tallon/Commissioner Steiner Visit - February 17, 2011
- Deputy Commissioner John King/Ken Slentz, Associate Commissioner - Greene County School Boards Association
- Superintendent Dialog

B. DEPUTY SUPERINTENDENT REPORT

- State Budget Update
- Rental Agreements 2011-2012
- Capital Project Update - Boilers/NYPA
- 2011-2012 Administrative & Capital Budget Review

C. DIRECTORS' REPORT

- **Joe Booan, Director, Curriculum & Instruction**

- **Louise Leonard, Director, Innovative Programs**
  - IP BLS/BA Class at Laurens Central School

- **Darlene Westinghouse, Director, Instructional Support Services**
  - RTTT
  - Online Learning
  - Interns
  - Common Core
  - Data

III. NEW BUSINESS

A. PERSONNEL - Attachment #5

B. APPROVAL OF AGREEMENT - OAOC STUDENTS CLINICAL EXPERIENCE – MI BASSETT HOSPITAL

Whereas, the Otsego Northern Catskills BOCES has established an educational program at their campus located at the Otsego Area Occupational Center; and

Whereas, the Otsego Northern Catskills BOCES desires the use of clinical resources to provide student experience; and

Whereas, the MI Bassett Hospital, Cooperstown, New York, believes the value of the presence of students will add to its operation;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the terms and agreements set forth in the agreement, effective January 1, 2011 - December 31, 2013. No monies will be exchanged or provided for this agreement.

C. RESOLUTION TO APPROVE REVOCABLE PERMIT - STATE UNIVERSITY OF NEW YORK, ONEONTA, NY

Whereas, the Otsego Northern Catskills BOCES Catskill Area Study Council will require the use of the SUNY Oneonta College Camp Facilities for an event to be held on August 2, 2011; and

Whereas, the Otsego Northern Catskills BOCES Catskill Area Study Council has requested use of the lodge and shared use of the grounds at the College Camp on August 2, 2011 at no cost as the use fee and security deposit have been waived by the President's Office.

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of this Revocable Permit.

D. APPROVAL OF CONSULTANT – RHONDA KING

Whereas, the Otsego Northern Catskills BOCES - School Library System is mandated to provide school librarians in component school districts with staff development and desires to employ a consultant for the purpose of presenting at the CurriLINK workshop scheduled for February 3, 2011 and

Whereas, Rhonda King, Cherry Valley, NY has agreed to provide services as a presenter as requested by ONC BOCES, and has requested compensation in the amount of $500.00 for this service, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

E. APPROVAL OF CONSULTANT – KATHLEEN BAXTER

Whereas, the Otsego Northern Catskills BOCES - School Library System is mandated to provide school librarians in component school districts with staff development and desires to employ a consultant for the purpose of presenting at the NonFiction Booktalks Workshop scheduled for May 19, 2011 and

Whereas, Kathleen Baxter, Minneapolis, MN has agreed to provide services as a presenter as requested by ONC BOCES, and has requested compensation in the amount of $2,200.00 for this service, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

F. RESOLUTION TO APPROVE REVISED RENTAL CONTRACTS AS LISTED ON RENTAL FACILITY SCHEDULE - Attachment #6

Whereas, the Otsego Northern Catskills BOCES - wishes to initiate and/or renew the rental leases as listed on the ***1/10/2011 version*** of the 2010-11 Rental Facility Schedule, Attachment #6

Whereas, single year and multi-year leases have been obtained and approved by the Otsego Northern Catskills BOCES Board of Education on May 18, 2010, The State Education Department and the required certificate of occupancies are in effect for the term of the lease(s),

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the lease for the period and rates contained within the ***2010-11*** Rental Facility Schedule.

Withdrawn G. RESOLUTION TO APPROVE SERVICE PROVIDERS CONTRACT – ITINERANT SERVICES

Whereas, the Otsego Northern Catskills BOCES Itinerant Services Department desires to contract with the following business to provide services to preschool children with disabilities pursuant to Section 4410 of the New York State Education Law, and

Whereas, Schoharie County Department of Health, Schoharie, NY has agreed to contract with ONC BOCES Itinerant Services Department for services to preschool children with disabilities effective January 1, 2011 through December 31, 2012. Individual rates will vary dependent on ONC BOCES services from $102-$186/hour

for the 2010-11 school year as outlined in the agreement, and rates for school years 2011-12 are subject to change.

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the contract at the rate and terms shown above.

H. RESOLUTION TO ACCEPT CATSKILL HUDSON AHEC GRANT

Whereas, the Otsego Northern Catskills BOCES submitted a grant application to the Catskill Hudson Area Health Education Center (AHEC) for the purpose of funding a "Bodies-The Exhibition" in New York City, NY for the students in their health care education programs for the 2010-11 school year.

Whereas, the application was approved in the amount of $1,000,

Resolved, the Otsego Northern Catskills BOCES Board of Education has approved that James Gray is the authorized representative as President of the Board of Education and is hereby authorized and directed to sign a contract with the Catskill Hudson AHEC to receive the education grant in the amount of $1,000 to ensure that activities and programs funded by said grant are carried out in accordance with grant requirements.

I. APPROVAL OF CONTRACT WITH B. BRAUN MEDICAL INC. – OTSEGO AREA SCHOOLS PRACTICAL NURSING PROGRAM

Whereas, the Otsego Northern Catskills BOCES Otsego Area Schools Practical Nursing Program desires to contract with B. Braun Medical Inc. for the purchase of a Infusomat Space Infusion Device for the 2010-2011 school year, and

Whereas, B. Braun Medical Inc., Bethlehem, PA has agreed to deliver the Infusomat Space Infusion Device for $2,500 and provide pole clamps and power cord for $225 and an extended warranty for $150/year, agreeing to the terms and conditions of the agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the contract with B. Braun Medical Inc. in the amount set forth above.

J. APPROVAL OF RFP – INDEPENDENT (EXTERNAL) AUDIT SERVICES (2011-2014)

Whereas, the Otsego Northern Catskills BOCES is required to solicit an RFP for Independent (External) Audit Services required by the NYS Comptroller, and

Whereas, the following timeline will be adhered to:

LEGAL NOTICES	-	February 10, 2011
RFP's TO VENDORS	-	February 10, 2011
RFP's OPENED	-	March 7, 2011
RFP's AWARDED	-	March 29, 2011

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the preparation and solicitation of an RFP for Independent (External) Audit Services on behalf of the Otsego Northern Catskills BOCES and component districts who desire to cooperatively obtain an RFP for this function. The successful agreement will be effective June 1, 2011 for a three year term ending May 31, 2014 with an optional two (2) year extension.

K. RESOLUTION TO BID – 4-WHEEL DRIVE VEHICLE

Whereas, the Otsego Northern Catskills BOCES desires to purchase a 4-wheel drive vehicle which may exceed the purchasing limit of $20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for a 4-Wheel Drive vehicle adhering to the following timeline:

LEGAL NOTICES	-	February 17 & 24, 2011
BIDS TO VENDORS	-	February 15, 2011
BIDS OPENED	-	March 11, 2011
BIDS AWARDED	-	March 29, 2011

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of a 4-wheel drive vehicle.

L. APPROVAL OF APPLICATION FOR WAIVER OF PREMIUM

Permission is requested to approve an application for waiver of health and dental insurance contributions for Camie Jo Latta, Account Clerk, as per the Catskill Area Schools Employee Benefit Plan Document for employees who become totally disabled due to illness or injury for a six-month period effective March 1, 2011 through August 31, 2011.

M. APPROVAL OF FIELD TRIP - Attachment #7

- OAOC/NCOC (Boise, Faulkner, Lutz, Manee) Bodies... The Exhibit, South Street Seaport, New York City, March 25, 2011

N. ADOPTION OF COMPONENT SCHOOL CALENDAR - Attachment #8

Addenda O. APPROVAL OF CONSULTANT – KATHLEEN ODEAN

Whereas, the Otsego Northern Catskills BOCES - School Library System is mandated to provide school librarians in component school districts with staff development and desires to employ a consultant for the purpose of presenting at the School Library System Liaison Meeting scheduled for March 17, 2011 and

Whereas, Kathleen Odean, North Kingstown, RI has agreed to provide services as a presenter as requested by ONC BOCES, and has requested compensation in the amount of $1,500.00 for this service, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

Addenda P. RESOLUTION TO APPROVE NCOC BOILER REPLACEMENT PROJECT

WHEREAS, the Board of Education of the Otsego Northern Catskills BOCES ("Board") is considering to undertake a potential project consisting of replacement of the existing 1968 vintage boilers at the Northern Catskills Occupational Center ("the Project"); and

WHEREAS, the State Environmental Quality Review Act and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the Project before approving same.

NOW, THEREFORE, BE IT RESOLVED that the Board makes the following findings:

1. The potential Project under consideration will require review under the State Environmental Quality Review Act ("SEQRA").

2. The potential Project under consideration may be subject to classification under SEQRA as an Unlisted Action.

3. Environmental review of the Project shall be conducted in accordance with those procedures and requirements applicable to Unlisted actions.

4. The potential Project under consideration is one for which a determination of significance must be made.

BE IT FURTHER RESOLVED, that the Superintendent is hereby directed to cause to be prepared, with such assistance from outside engineers and/or consultants as may be deemed necessary, a Short Environmental Assessment Form with respect to the proposed Project under consideration;

BE IT FURTHER RESOLVED, that the Board proposes to declare itself lead agency with respect to the proposed Project under consideration within the meaning of 6 NYCRR 617.2(u), and directs that a copy of this Resolution, the Environmental Assessment Form, and any other supporting documentation, once completed, be provided to all involved agencies, together with a request that such agencies consent to the lead agency designation as soon as practicable but in no event later than thirty (30) calendar days of said mailing.

Addenda Q. RESOLUTION TO APPROVE OAOC BOILER REPLACEMENT PROJECT

WHEREAS, the Board of Education of the Otsego Northern Catskills Boces ("Board") is considering to undertake a potential project consisting of replacement of the existing 1970 vintage boilers and the installation of a third boiler at the Otsego Area Occupational Center ("the Project"); and

WHEREAS, the State Environmental Quality Review Act and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the Project before approving same.

NOW, THEREFORE, BE IT RESOLVED that the Board makes the following findings:

1. The potential Project under consideration will require review under the State Environmental Quality Review Act ("SEQRA").

2. The potential Project under consideration may be subject to classification under SEQRA as an Unlisted Action.

3. Environmental review of the Project shall be conducted in accordance with those procedures and requirements applicable to Unlisted actions.

4. The potential Project under consideration is one for which a determination of significance must be made.

BE IT FURTHER RESOLVED, that the Superintendent is hereby directed to cause to be prepared, with such assistance from outside engineers and/or consultants as may be deemed necessary, a Short Environmental Assessment Form with respect to the proposed Project under consideration;

BE IT FURTHER RESOLVED, that the Board proposes to declare itself lead agency with respect to the proposed Project under consideration within the meaning of 6 NYCRR 617.2(u), and directs that a copy of this Resolution, the Environmental Assessment Form, and any other supporting documentation, once completed, be provided to all involved agencies, together with a request that such agencies consent to the lead agency designation as soon as practicable but in no event later than thirty (30) calendar days of said mailing.

R. PUBLIC COMMENTS

S. INFORMATION ITEMS

IV. ADJOURNMENT

/ef
1/19/11
Attachments

HUMAN RESOURCES ATTACHMENT
BOCES BOARD ADDENDA
JANUARY 19, 2011

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENTS

Name	Dept	Position	Appt.	Effective	Salary	Tenure Area	Cert.
Jessica Spicer	Itin.	Long Term Substitute, School Counselor	Temporary, filling LOA, as-needed	1/10/2011-1/28/2011	$185.96/day	N/A	Prov.
			Extends previous appt.				
Kelsey Norberg	***Itin.***	***Technology Education Teacher***	***3-Year Probationary***	***1/20/2011-1/19/2014***	***$32,791.00 prorated***	***Special Subject: Technology Education***	***Initial***

Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.

SUBSTITUTE APPOINTMENT

Name	Position	Appt.	Salary	Effective
Iris Durnsworth	Substitute	Temp.	As per board policy	1/20/2011-8/31/2011

CHANGE OF CIVIL SERVICE STATUS

Position	Dept.	Position	Type of Appointment	Effective
Amy Randolph	***SBO***	***Sr. Account Clerk***	***Permanent serving 9-month probationary appointment***	***1/20/2011***

MISCELLANEOUS APPOINTMENTS

Name	Position	Days	Compensation	Effective
Muga Katoke	Special Education Teacher (Moving)	1 Day	Per-diem	12/28/2010
Jonathan Cook	Consultant Teacher (Moving)	1 Day	Per-diem	12/28/2010

MISCELLANEOUS APPOINTMENTS

Name	Appt.	Position	Effective	Compensation
Karen Shinn	***Casual Employee Consultant***	***CNA/HNA Instructor***	***1/24/2011-6/30/2011***	***$25.00/hr. As-Needed***
Pauline Dugan	***Casual Employee Consultant***	***CNA/HNA Instructor***	***2/1/2011-6/30/2011***	***$20.00/hr. As-Needed***

Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.

LEAVE OF ABSENCE

Employee	Position	Reason	Effective
Fawn Jaeger	Sr. Claims Processor	Medical (Workers Compensation), with pay	***12/27/2010-approx. 1/28/2011***
Kari Dowling	School Counselor	Child Rearing, without pay (extends previously approved LOA)	1/3/2011-1/21/2011
Elaine Faulkner	***Health Occupations Teacher***	***Educational without pay***	***Intermittent 2/18/2011-5/20/2011***
Carol Lernihan	***Science Teacher***	***Medical with pay***	***2/7/2011-3/11/2011***

CHANGE IN POSITION

Employee	Dept.	From	To	Position	Effective	Reason
Anne Cannon	***IP***	***$95.00 Per Diem***	***$220.00 Per Diem***	***Long-Term Special Education Teacher***	***1/1/2011***	***Requested a higher per diem due to beginning of new calendar year***

ELIMINATION/REDUCTION OF POSITIONS

Position	Effective	FTE	Dept.	Affected Employee
Licensed Teaching Assistant	1/4/2011	.5 FTE	Innovative Programs	Rebecca Brown (place on Preferred Eligibility due to her previous status with the BOCES as a Probationary LTA)

TENURE APPOINTMENT

Name	Tenure Area	Effective
Ryan McGraw	Special Subject: School Counseling and Guidance	12/22/2010