Board of Education

Frank W. Cyr Center, 159 W. Main St., Stamford, NY 12167
607 - 652 - 1209 • FAX 607 - 652 - 1215

BOARD ADDENDA

Tuesday, December 14, 2010
12:30 p.m. - Conference Room

Frank W. Cyr Center
Stamford, New York 12167

The Mission of the Otsego Northern Catskills BOCES is:

To provide leadership and support systems through teamwork with the component districts to enhance student outcomes and lifelong learning.

Adopted: May 20, 1991

HOLIDAY LUNCHEON WITH BOCES STAFF AT 12 P.M.

AUDIT COMMITTEE MEETING
(Following Lunch)

I. OPENING OF MEETING

A. ROLL CALL & QUORUM CHECK

B. PLEDGE OF ALLEGIANCE

C. CALL TO ORDER

D. ADDITIONS TO AGENDA

E. APPROVAL OF MINUTES - Attachment #1

F. APPROVAL OF MONTHLY REPORTS - Attachment #2

G. APPROVAL OF BUDGETARY TRANSFERS - Attachment #3

H. EXAMINATION OF WARRANTS

I. CLAIMS AUDITOR REPORT - Attachment #4

J. PUBLIC COMMENTS

II. REPORTS

Addenda PRESENTATION: Energy Audit/Update - Brian Vatima, New York State Power Authority

Addenda PRESENTATION: Building Conditions Survey - Mary Cecil, Bernier & Carr

A. DISTRICT SUPERINTENDENT REPORT

- Budget Review
- Board of Education Strategic Plan
- Race to the Top (RTTT)
- Superintendent Dialog

B. ASSISTANT SUPERINTENDENT FOR MANAGEMENT SERVICES REPORT

- Update on Budget Development
- Building Condition Survey
- SBO Update
- Arc Flash Testing
- Rental Agreements
- Fleet Vehicle
- 2010-2011 School District Statistical Information Request (handout)

C. DIRECTORS' REPORT

- **Joe Booan, Director, Curriculum & Instruction**

- **Louise Leonard, Director, Innovative Programs**
  - BETAC and Staff Update

- **Darlene Westinghouse, Director, Instructional Support Services**
  - S/CDN, New Hire, Online Learning

III. NEW BUSINESS

A. PERSONNEL - Attachment #5

B. APPROVAL OF BOCES EDUCATIONAL CONSORTIUM MEMBERSHIP

BE IT RESOLVED, that the Otsego Northern Catskills Board of Cooperative Educational Services hereby authorizes the expenditure of $1,600.00 for the 2010-2011 school year as the membership fee for the "BOCES Educational Consortium." an association newly formed by the boards of cooperative educational services from throughout New York State for the promotion of BOCES through education and advocacy.

C. AGREEMENT - CLINICAL EXPERIENCE – MI BASSETT HOSPITAL

Whereas, the Otsego Northern Catskills BOCES has established an educational program at their campus located at the Otsego Area School of Practical Nursing; and

Whereas, the Otsego Northern Catskills BOCES desires the use of clinical resources to provide student experience; and

Whereas, the MI Bassett Hospital, Cooperstown, New York, believes the value of the presence of students will add to its operation;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the terms and agreements set forth in the agreement, effective January 1, 2011 - December 31, 2013. No monies will be exchanged or provided for this agreement.

D. RESOLUTION FOR ACCEPTANCE OF DONATIONS/GIFTS – ONC BOCES

Whereas, the ONC BOCES received a donation of one (1) Dell desktop computer from Diane Matteson, 157 Collington Road, Jefferson, NY 12093 to be used in Innovative Programs classrooms for instructional purposes with an estimated value of $75 .00.

Be it resolved, the Otsego Northern Catskills Board of Education does hereby accept the above donation on behalf of the Otsego Northern Catskills BOCES.

Addenda E. REVISION OF BOARD POLICY #6640 - INVENTORIES - Attachment #6

Addenda F. APPROVAL OF CONSULTANT - BRIAN LANE

Whereas, the Otsego Northern Catskills BOCES - Safety Risk Management Office will be providing Gilboa-Conesville Central School with training and safety assessments and desires to employ a consultant for the purpose of providing training for their School Emergency Team on December 15, 2010, and

Whereas, Brian Lane of BCL Solutions, LLC, West Hurley, NY has agreed to provide services as a trainer as requested by ONC BOCES, and has requested compensation in the amount of $1,620, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

G. PUBLIC COMMENTS

H. INFORMATION ITEMS

IV. ADJOURNMENT

/ef
12/14/10
Attachments

ATTACHMENT# 5

HUMAN RESOURCES ATTACHMENT
BOCES BOARD ADDENDA
DECEMBER 14, 2010

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENTS

Name	Dept	Position	Appt.	Effective	Salary	Tenure Area	Cert.
Justin Demining	CTE	English Intern	Volunteer	1/10/2011-2/4/2011	Without pay	N/A	Intern
Kate Vosburg	CTE	English Intern	Volunteer	1/10/2011-2/4/2011	Without pay	N/A	Intern
Hannah Kennedy	CTE	Social Studies Intern	Volunteer	1/10/2011-2/4/2011	Without pay	N/A	Intern
Angela Eberly	CTE	Math Intern	Volunteer	1/10/2011-2/4/2011	Without pay	N/A	Intern
Jocelyn Tomisman	CTE	Math Intern	Volunteer	1/10/2011-2/4/2011	Without pay	N/A	Intern
Kyle Morenus	CTE	Math Intern	Volunteer	1/10/2011-2/4/2011	Without pay	N/A	Intern
Rebecca Brown	IP	Licensed Teaching Assistant	Part-time (50%), Recalled from PEL	11/29/2010-6/30/2011	$12,657 prorated	Special Subject: Licensed Teaching Assistant	Level I
Joy Del-Sette	ISS	On-Line Coordinator	Non-Unit, Support Staff, Part-time (60%)	12/6/2010	$50,897 prorated	Special Subject: Educational Technology	Pending
Jessica Spicer	***Itin.***	***Long Term Substitute, School Counselor***	***Temporary, filling LOA, as-needed***	***1/3/2011-1/7/2011***	***$185.96/day***	***N/A***	***Prov.***
			Extends previous appt.				
Richard Turner	***IP***	***Special Education Teacher***	***3-Year Probationary***	***1/17/2011-1/16/2014***	***$39,276 prorated***	***Special Subject: General Special Education***	***Initial 7-12 SWD, SS***

Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.

SUBSTITUTE APPOINTMENTS

Name	Position	Appt.	Salary	Effective
Keith Carpenter	Substitute	Temp.	As per board policy	12/15/2010-8/31/2011
Gary Koutnik	Substitute	Temp.	As per board policy	12/15/2010-8/31/2011
Joliann Owen-Jaeger	***Substitute***	***Temp.***	***As per board policy***	***12/15/2010-8/31/2011***

Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.

CIVIL SERVICE APPOINTMENT

Name	Dept	Position	Type of Appt.	Salary	Effective
Joliann Owen-Jaeger	***CTE/Admin***	***Substitute Keyboard Specialist***	***Temporary, hourly, as-needed***	***$10.62/hr.***	***12/15/2010-8/31/2011***

CHANGE OF CIVIL SERVICE STATUS

Position	Dept.	Position	Type of Appointment	Effective
Darlene Callahan	CASEBP	Health Claims and Benefit Coordinator	Permanent serving 9-month probationary appointment	12/15/2010-9/14/2011
Trisha Bohle	***SBO***	***Account Clerk***	***Permanent serving 9-month probationary appointment***	***12/15/2010-9/14/2011***
Betty Jones	***SBO***	***Account Clerk***	***Permanent serving 9-month probationary appointment***	***12/15/2010-9/14/2011***

MISCELLANEOUS APPOINTMENTS

Name	Appt.	Position	Effective	Compensation
Pasquale Grasso	***Casual Employee Consultant***	***Coaching Course Instructor - Theory & Techniques of Coaching (30 hr. course)***	***1/1/2011-5/31/2011***	***$25.00/hr. Max. of $750***
Leslie Bush	***Casual Employee Consultant***	***Coaching Course Instructor - Health Related Aspects of Coaching***	***1/1/2011-5/31/2011***	***$25.00/hr. Max. of $1,125.00***

LEAVE OF ABSENCE

Employee	Position	Reason	Effective
Jared Brueggeman	Cleaner	Medical, with pay	12/10/2010-12/23/2010
Angela Garlick	***Occupational Therapist***	***Child Rearing, partial without pay***	***12/13/2010-6/30/2011***

Kathy DeJong	*School Social Worker*	*Medical, with pay*	*extend previously approved LOA through 1/19/2011*

CHANGE IN POSITION

Employee	Dept.	From	To	Salary	Effective	Reason
Alan Swantak	Media Library	.86 FTE Van Driver	.92 FTE, Van Driver	$21,045 prorated	12/15/2010	Increased due to longer van mail runs.

RESIGNATION/RETIREMENTS

Name	Position	Type	Effective
Chris Stoughtenger	*Technology Teacher*	*Resignation*	*1/10/2011*
Kristin Steigmeier	*Secretary (Innovative Programs)*	*Resignation (to continue in current position)*	*12/14/2010*

TENURE APPOINTMENT

Name	Tenure Area	Effective
Joseph Roberts	Special Subject: Licensed Teaching Assistant	1/25/2011

ATTACHMENT# 6

6640

INVENTORIES

In accordance with "The Uniform System of Accounts for School Districts" and the recommendations of the State Comptroller's Office, an inventory of fixed assets and other equipment and property valuing over ~~$500~~ ***$1,000*** of the district shall be maintained by the business office with the cooperation of all building and department administrators.

The business office shall develop and maintain a system of internal controls for all fixed assets and other inventoried district property, including a property register which shall be updated on an ongoing basis. The business office may use the assistance of outside advisors and appraisers in carrying out this responsibility.

The Assistant Superintendent for Management Services is designated the BOCES Property Control Officer. BOCES administrators shall implement continuous inventory controls in their own divisions and assist the Property Control Officer in maintaining the BOCES Fixed Asset Inventory.

Records will be maintained for GASB #34 purposes that only assets costing $1,000 or more will be capitalized.

Ref: Uniform System of Accounts for School Districts – Fiscal Section

Adoption date: January 23, 2008
Revised:

ADDENDA