**Board of Education**

Frank W. Cyr Center, 159 W. Main St., Stamford, NY 12167
607 - 652 - 1209 • FAX 607 - 652 - 1215

OTSEGO NORTHERN CATSKILLS
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

# BOARD AGENDA

Wednesday, September 29, 2010
12:30 p.m. - Conference Room

Frank W. Cyr Center
Stamford, New York 12167

The Mission of the Otsego Northern Catskills BOCES is:

To provide leadership and support systems through teamwork with the component districts to enhance student outcomes and lifelong learning.

Adopted: May 20, 1991

**AUDIT COMMITTEE MEETING WILL BE HELD AT 12 P.M.**
(Following Lunch)

## I. OPENING OF MEETING

A. ROLL CALL & QUORUM CHECK

B. PLEDGE OF ALLEGIANCE

C. CALL TO ORDER

D. ADDITIONS TO AGENDA

E. APPROVAL OF MINUTES - Attachment #1

F. APPROVAL OF MONTHLY REPORTS - Attachment #2

G. APPROVAL OF BUDGETARY TRANSFERS - Attachment #3

H. EXAMINATION OF WARRANTS

I. CLAIMS AUDITOR REPORT - Attachment #4

J. PUBLIC COMMENTS

## II. REPORTS

A. DISTRICT SUPERINTENDENT REPORT

- Hiring Update
- Board of Education Strategic Plan
- Teacher's Contract Update
- Extension of Interim Coordinator - Media Library/School Library System
- Cyr Center/CMEC Update
- Race to the Top (RTTT)
- Open Houses - OAOC/NCOC

B. ASSISTANT SUPERINTENDENT FOR MANAGEMENT SERVICES REPORT

- NYSIR - Insurance Update
- New Hire - Douglas Favaloro
- State Budget Update
- Budget Calendar (Handout)
- Professional Education Council for SUCO

C. DIRECTORS' REPORT

- Joe Booan - Enrollment Update and Tractor Value
- Louise Leonard - Enrollment Update
- Darlene Westinghouse

## III. NEW BUSINESS

A. PERSONNEL - Attachment #5

B. APPROVAL OF AMENDMENT TO THE 2010 TRS RETIREMENT INCENTIVE PROGRAM

BE IT RESOLVED that the Board of Education of the Otsego Northern Catskills BOCES does hereby elect to provide the benefits of Part A of Chapter 105 of the Laws, 2010, commencing on **June 25, 2010** for the targeted positions with an effective date of retirement set during the thirty **(35)** day period beginning with and

immediately following the commencement date and who are otherwise eligible as specified by Part A of Chapter 105, Laws of 2010.

C. APPROVAL TO CHANGE MARCH BOARD MEETING TO MARCH 2, 2011

D. ADOPTION OF BOARD POLICY #5252 - STUDENT ACTIVITIES FUNDS MANAGEMENT

This policy was presented for first reading at the August 31, 2010 meeting..

E. APPROVAL OF CONSULTANT – WAYNE WINSLEY

Whereas, the Otsego Northern Catskills BOCES - Catskill Area School Study Council (CASSC) desires to employ a consultant for the purpose of conducting a presentation for students at 8th Grade Student Leadership Workshop at SUNY Oneonta on October 21, 2010, and

Whereas, Wayne Winsley of Wide World of Winsley, LLC of 32 Aspentuck Village, New Milford, CT 06776 has agreed to provide one-hour presentation as requested by ONC BOCES, and has requested compensation in the amount of $200 for this service, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amounts set forth above.

F. APPROVAL OF MAINTENANCE PLAN AGREEMENT – OAOC

Whereas, the Otsego Northern Catskills BOCES – Otsego Area Occupational Center desires to contract with Internal Telecommunication Systems, Inc. for a Maintenance Plan Agreement for their telephone communication equipment for the 2010-2011 school year, and

Whereas, Internal Telecommunication Systems, Inc., Syracuse, NY has agreed to provide a maintenance plan for telephone communication equipment for the 2010-2011 school year for $2,000, agreeing to the terms and conditions of the agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the Maintenance Plan Agreement and amount set forth above.

G. APPROVAL OF COPIER PROGRAM AGREEMENT – OAOC

Whereas, the Otsego Northern Catskills BOCES – Otsego Area Occupational Center desires to contract with ITech Associates Inc. for a three-year Copy Machine Program

for two newly refurbished copiers (Ricoh MP 7500 and Ricoh MP 4500) and to maintain one of their current copiers for the period of August 15, 2010 to August 15, 2013, and

Whereas, ITech Associates Inc., Utica, NY has agreed to deliver the two new copiers and provide a lease and maintenance plan for all of the copiers for $7,800 per year for a three-year period, agreeing to the terms and conditions of the agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the Copy Program Agreement in the amount set forth above.

H. RESOLUTION TO DECLARE SURPLUS EQUIPMENT

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following equipment or components as it is obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

**ONC BOCES**

**Media Library:**

| Inventory Tag ID# | Description |
|---|---|
| 5030 | Infocus Data Projector |
| No tag | LCD TV/DVD Combo 15" Toshiba |
| No tags | Videomoviewalkers (5) |
| 8528 | Ready Ramp |
| 7085, 7204, 7087 | SONY Digital Still Cameras (7) |
| 7086, 7202, 7388 | |
| 7387 | |
| 5042 | SONY VP-5020 UMATIC ¾" Recorder/player |
| No tag | Spiral Binding Machine |
| " | Mavica Digital Camera |
| " | SONY Mavica Printer |
| " | SONY VP7020 ¾" Recorder |
| " | Emerson VCP665 VHS Player |
| " | JVC BR-6400U ½" recorder |
| " | Panasonic AG1290 Videocassette recorder |
| " | GO VIDEO 2 Deck Recorder DDV9335 |
| " | Magnavox Laser Video Disc Player |
| " | Panasonic AG1320 ½" recorder/player |

| | |
|---|---|
| " | SONY Video Cassette Recorder SV01450 |
| " | 2 Cases w/display panels |

**Employee Relations:**

| Inventory Tag ID# | Description |
|---|---|
| 9609 | Canon 200D Copier |

**CASSC:**

| Inventory Tag ID# | Description |
|---|---|
| No Tag | Dell DHM Hard Drive (w/monitor & keyboard) |

**OAOC:**

| ITEM | MODEL | ONC INVENTORY TAG ID # |
|---|---|---|
| Savin Copier | 2535 | 9366 |
| Xerox Work Center (this item was previously in either SETRC or the Media Library) | XD100 | 9848 |
| Canoes | 3 Alumacraft | From Student Assistance Program |
| Canoes | 2 Aluminum | From Student Assistance Program |
| Canoe Trailer | License # K89998 | From Student Assistance Program |

ITEM

| | MODEL | ONC INVENTORY TAG ID #Phaser |
|---|---|---|
| | 780 | 9628Monitor |
| | Dell M770 | 7119PC Tower |
| | Optiplex GX400 | 8234PC Tower |
| | Optiplex GX1 | NonePC Tower |
| | Optiplex GX1 | NonePC Tower |
| | Optiplex GX400 | 8158PC Tower |
| | Optiplex GX1P | 8746PC Tower |
| | Optiplex GX1P | 7185Printer |
| | HP LaserJet 4MV | NoneMonitor |
| | Viewsonic E77 | NoneMonitor |
| | Cornerstone P1450 | NoneMonitor |
| | Quantex | NoneMonitor |
| | Viewsonic E771 | NoneMonitor |
| | Viewsonic E771 | NoneSavin Copier |
| | 9945DP | 9440 |

**NCOC:**

| INVENTORY TAG # | DESCRIPTION |
|---|---|
| No tag | Children's play equipment |
| 5348 | Sony TV |
| 9488 | Kaivac cleaning system |
| 5439 | John Bean Tire machine |
| No tag | Air-operated grease gun |
| 5391 | Foot massage chair |
| No tag | Barber chairs (6) |
| 5491 | DL Camera |
| 5344 | DL Camera |
| 5430 | Robinair vacuum pump |
| No tag | Remaining DL equipment |
| 5431 | Stewart-Warner engine electronic analyzer |
| 5490 | Resusci Annie |
| 5371 | Resusci Annie |
| 5370 | Resusci Annie |
| No tag | Snap-On cylinder shorting tach/dwell machine |
| 013725 | Belvedere Hairwash sinks w/ chairs |
| 031726 | Belvedere Hairwash sinks w/ chairs |
| 013724 | Belvedere Hairwash sinks w/ chairs |
| No tag | 2 ton floor jack |
| No tag | Stainless steel table |
| 5468 | Foot shear |
| No tag | Trauisen stainless steel refrigerator |
| No tag | Trauisen stainless steel freezer |
| No tag | Commercial gas grill |
| No tag | Studded snow tires (8) |
| No tag | 3x7 metal carpentry cabinet |
| No tag | 3x4 metal cabinet |
| No tag | Ford 1210 Tractor |
| No tag | Ford F-700 Rollback Truck |

I. APPROVAL OF EXTRA CURRICULAR CLASS/CLUB TREASURERS 2010-2011

Whereas, the Northern Catskills Occupational Center desires to operate extra curricular classes/clubs in the 2010-11 school year, and

Whereas, the following classes/clubs have been identified and approved by the building principal for 2010-11 and student treasurer's have been duly elected,

Therefore, the Otsego Northern Catskills BOCES Board of Education approves the clubs/classes shown below and approves the class treasurers as named.

| **Class/Club** | **Instructor/Advisor** | **Student Treasurer** |
|---|---|---|
| Alt. Ed | James Adair | AM TBD<br>PM TBD |
| Auto | Robert Schlobohm | AM Ryan Shepler<br>PM Solomon Navarette |
| BLS | Barbara Townes<br>Vicki Fullington | PM TBD |
| Building Trades | Doug Anderson | AM David Vanlooy<br>PM Justin Keator |
| Career Pathways | TBD | |
| Cosmetology | Valerie Charpentier | AM Rosanna Donnelly<br>PM KathyRoe McGinnis |
| Culinary Arts | Jake Boyle | Amber Roe & Brooke Stannard<br>PM TBD |
| Equipment Operation & Repair | Craig Tucker<br>Raymond Buel | AM Grant Cure<br>PM John Cianciullo |
| FBLA | TBD | |
| Health Occ. | Elaine Faulkner | AM Shannondoah Parquez<br>PM Theresa Andreason |
| Student Leadership Skills | TBD<br>Elaine Faulkner<br>Terri Chichester | |
| Visual Communications | Karl Gee | TBD |

J. APPROVAL - BOCES-WIDE SAFETY COMMITTEE/BUILDING SAFETY TEAM - 2010 – 2011

**NORTHERN CATSKILLS OCCUPATIONAL CENTER:**

| | |
|---|---|
| Assistant Superintendent: | Jennifer Bolton-Carls |
| Safety Officer: | Pam Zoll |
| Non-Instructional Staff Member: | Terri Chichester |

| | |
|---|---|
| Teachers: | Jim Adair |
| | Kari Dowling |
| CTE Director: | Joe Booan |
| Principal: | Tom Santacrose |
| Building Maintenance Worker: | Fred Loveless |
| Student: | Jessie Moriarty |
| Parent: | Kathryn Schmiedel |
| Nurse: | John DeGarmo |

**OTSEGO AREA OCCUPATIONAL CENTER:**

| | |
|---|---|
| Assistant Superintendent: | Jennifer Bolton-Carls |
| Safety Officer: | Pam Zoll |
| Non-Instructional Staff Member: | Pat Winsor |
| | Charlene Donnell |
| Teachers: | Dave Gelfuso |
| | Nancy Lutz |
| | Sheree Acre |
| CTE Director: | Joe Booan |
| Principal: | Deb McMullen |
| Supervisor: | Cheryl Mason |
| Building Maintenance Worker: | Louise Velasco |
| Student: | TBD |
| Parent: | TBD |

**FRANK W. CYR CENTER:**

| | |
|---|---|
| Assistant Superintendent: | Jennifer Bolton-Carls |
| Safety Officer: | Pam Zoll |
| Non-Instructional Staff: | Susan Martin |
| Program Leader: | Darleen Callahan |
| Building Maintenance Worker: | Robert Clark |
| Cyr Center Building Manager: | Bonnie Chase |

**BOCES Wide Safety Committee – 2010-11**

| | |
|---|---|
| Assistant Superintendent | Jennifer Bolton-Carls |
| Safety Risk Officer | Pamela Zoll |
| CTE Director | Joe Booan |
| Principal – OAOC | Deb McMullen |
| Principal – NCOC | Tom Santacrose |
| Non-Instructional – Cyr Center | Bonnie Chase |
| Non-Instructional – OAOC | Patricia Winsor |
| Non-Instructional – NCOC | Terri Chichester |
| Instructional – OAOC | Nancy Lutz |
| | Dave Gelfuso |

| | |
|---|---|
| Instructional – NCOC | Jim Adair<br>Kari Dowling |

K. RESOLUTION TO ACCEPT THE 2009-2010 FINAL AUDIT REPORT

Upon the recommendation of the Audit Committee, the Otsego Northern Catskills BOCES does hereby accept the 2009-2010 Final Audit Report as presented and reviewed by Christine Karpe of D'Arcangelo & Company.

L. PUBLIC COMMENTS

M. INFORMATION ITEMS

## IV. ADJOURNMENT

/ef
9/20/10
Attachments

**Board of Education - Strategic Planning**
immediately following
Board Meeting

# Otsego Northern Catskills Board of Cooperative Educational Services

## Treasurers' Report as of July 31, 2010

| | General Fund | | | Federal Fund | Capital Fund | Trust & Agency Fund | | | OAOC Operating Account | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Checking | General Fund ERS Reserve | UI Reserve | Spec. Aid Fund Checking | Capital Project Fund-Checking | Trust & Agency Checking | Payroll Account | Extraclassroom Account | General Fund Operating Acct | Spec. Aid Fund Operating Acct | Trust & Agency Operating Acct |
| | NBT-52151247 (A200.00) | NBT-7003874847 (A200-ER) | NBT-7003874812 (A200.UI) | NBT-52167283 (F200.00) | NBT-7000805372 (H200.00) | NBT-52151301 (TA200.00) | NBT-52151271 (T200.01) | NBT and Wilber (TA200.02) | Wilber-20014856 (A200.WB) | Wilber-20014856 (F200.WB) | Wilber-20014856 TA(200.WB) |
| **Balance Per Books:** | | | | | | | | | | | |
| Balance-Prior Month | 4,614,298.67 | 0.00 | 505,440.00 | 930,285.02 | 874,857.55 | 332,050.05 | 0.00 | 64,841.87 | 11,361.37 | 9,770.00 | 1,848.12 |
| add: Current Month Receipts | 949,490.75 | 271,000.00 | 0.00 | 197,582.73 | 82.96 | 375,005.63 | 235,950.15 | 79.21 | 97.71 | 0.00 | 100.00 |
| less: Current Month Dsbrsmnts | (1,041,003.96) | | (3,094.68) | (294,389.01) | (4,890.53) | (345,760.93) | (236,226.84) | (350.00) | 0.00 | 0.00 | (100.00) |
| Adjustments | | | | | | | | | | | |
| **Ending Book Balance** | **$4,522,785.46** | **$271,000.00** | **$502,345.32** | **$833,478.74** | **$870,049.98** | **$361,294.75** | **($276.69)** | **$64,571.08** | **$11,459.08** | **$9,770.00** | **$1,848.12** |
| **Balance Per Bank:** | | | | | | | | | | | |
| Bank Statement Balance | 4,565,726.86 | 271,000.00 | 502,345.32 | 858,593.54 | 870,049.98 | 367,031.43 | 15,033.21 | 65,532.22 | 11,459.08 | 9,770.00 | 2,048.12 |
| add: Deposits in Transit | 0.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| less: Outstanding Checks | (42,941.40) | | | (25,114.80) | 0.00 | (5,736.68) | (15,309.90) | (961.14) | 0.00 | 0.00 | (300.00) |
| Adjustments: | | | | | | | 0.00 | | | | 100.00 |
| **Ending Bank Balance** | **$4,522,785.46** | **$271,000.00** | **502,345.32** | **$833,478.74** | **$870,049.98** | **$361,294.75** | **($276.69)** | **$64,571.08** | **$11,459.08** | **$9,770.00** | **$1,848.12** |

| | Other Fund (Health, Wrkrs Comp, Dental & FLEX) | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | MMDA | CASEBP Checking | CASEBP CD Investments | Savings | FLEX CASE FLEX | WORKERS COMP. Savings | WORKERS COMP. Checking | WORKERS COMP. CD Investments | DENTAL Dental Consortium | DENTAL CD Investments |
| | NBT-7000805313 (OT200.04) | CHASE-753797877 (OT200.40) | Various (OT201.04) | Citizens - 4005188582 Chase - 777213826 (OT200-14) | NBT-7001811902 (OT200-07/200-17) | NBT-7000805305 (OT200-06) | CHASE-753797901 (OT200-60) | Various (OT201-06) | Chase-753797885 (OT200-80) | Various (OT201-08) |
| **Balance Per Books:** | | | | | | | | | | |
| Balance-Prior Month | 3,054,239.38 | 3,626,665.82 | 7,433,701.23 | 8,030,883.68 | 56,091.79 | 1,802,918.58 | 40,693.83 | 0.00 | 1,105,516.96 | 0.00 |
| add: Current Month Receipts | 100,448.30 | 1,557,795.09 | 866.75 | 2,965.40 | 14,033.04 | 256.25 | 104,593.74 | 0.00 | 46,735.44 | 0.00 |
| less: Current Month Dsbrsmnts | 0.00 | (2,770,601.64) | | 0.00 | (13,273.02) | (100,000.00) | (108,415.61) | 0.00 | (103,130.57) | 0.00 |
| Adjustments | | | | 0.00 | | | | | | |
| **Ending Book Balance** | **$3,154,687.68** | **$2,413,859.27** | **$7,434,567.98** | **$8,033,849.08** | **$56,851.81** | **$1,703,174.83** | **$36,871.96** | **$0.00** | **$1,049,121.83** | **$0.00** |
| **Balance Per Bank:** | | | | | | | | | | |
| Bank Statement Balance | 3,154,687.68 | 2,907,528.57 | 7,434,567.98 | 8,033,849.08 | 64,577.00 | 1,703,174.83 | 48,597.61 | 0.00 | 1,106,382.48 | 0.00 |
| add: Deposits in Transit | 0.00 | 0.00 | | | 0.00 | 0.00 | 0.00 | | 0.00 | |
| less: Outstanding Checks | 0.00 | (567,978.30) | | | (7,725.19) | 0.00 | (11,725.65) | | (57,260.65) | |
| Adjustments: | 0.00 | 74,309.00 | | | | | | | | |
| **Ending Bank Balance** | **$3,154,687.68** | **$2,413,859.27** | **$7,434,567.98** | **$8,033,849.08** | **$56,851.81** | **$1,703,174.83** | **$36,871.96** | **$0.00** | **$1,049,121.83** | **$0.00** |

All bank statement cash balances reconcile to collateralization reports for month ending July 31, 2010

Patricia Powell Wagner, Treasurer

ATTACHMENT # 2

# Otsego-Northern Catskills BOCES



GENERAL FUND Trial Balance for Fiscal Year 2011

Cycle 01

Post Dates From 07/01/2010 To 07/31/2010

| G/L Account | Description | Debits | Credits |
|---|---|---|---|
| | **Assets** | | |
| 200-00 | CASH-NBT | 4,522,785.46 | |
| 200-ER | CASH- ERS CONTRIBUTION RESERVE | 271,000.00 | |
| 200-UI | CASH-UI RESERVE | 502,345.32 | |
| 200-WB | Cash-Wilber National Bank | 11,459.08 | |
| 210-00 | PETTY CASH | 600.00 | |
| 380-00 | ACCOUNTS RECEIVABLE | 18,933.85 | |
| 391-00 | DUE FROM OTHER FUNDS | 679,602.80 | |
| 391-01 | DUE FROM CONSORTIUMS | 3,985.10 | |
| 391-EB | EBLR Due from General Fund | 405,469.28 | |
| 410-00 | STATE/FEDERAL FUNDS RECEIVABLE | 3,895,731.90 | |
| 431-00 | SCHOOLS DISTRICTS | 27,245.38 | |
| | **Budgetary and Expense Accounts** | | |
| 510-00 | ESTIMATED REVENUES | 23,059,840.96 | |
| 521-00 | ENCUMBRANCES | 5,789,813.50 | |
| 522-00 | EXPENSES | 571,404.02 | |
| | **Liabilities, Reserves and Fund Balance** | | |
| 431-80 | SCHOOL DISTRICTS SURPLUS | | 1,769,249.50 |
| 600-00 | ACCOUNTS PAYABLE | | 54,973.87 |
| 600-99 | ACCOUNTS PAYABLE | | 37,075.69 |
| 601-DE | DENTAL BENEFITS | | 3,008.00 |
| 601-HE | HEALTH BENEFITS | | 9,919.74 |
| 630-01 | DUE TO PAYROLL | 161.35 | |
| 630-ER | ERS Due to General Fund Cash | | 19,574.50 |
| 632-00 | DUE TO TEACHERS' RETRMNT (TRS) | | 678,567.87 |
| 637-00 | DUE TO EMPLOYEES' RTRMNT (ERS) | | 102,886.08 |
| 658-00 | STATE AID DUE SCHOOL DISTRICTS | | 3,895,731.89 |
| 689-01 | ACCRUED POST RETIRE BENEFIT | | 2,733,829.97 |
| 689-02 | ACCRUED EDUCATIONAL IMPROVEMEN | | 154,243.63 |
| 689-03 | ACCRUED WORKERS COMP | | 53,644.19 |
| 689-04 | ACCRUED UNEMP. INS. | | 15,332.19 |
| 689-06 | ACCRUED EAP | | 7,069.83 |
| 689-11 | PERB Retiree Credits | | 1,412.56 |
| 690-00 | OVERPAYMENTS/COLL. IN ADVANCE | | 74.32 |
| 690-04 | Prepay/Collect in Advance | | 198,816.56 |
| 690-05 | BOE collections | | 78.50 |
| 691-00 | DEFERRED REV-CROP/SETRC INDIRE | | 9,205.07 |
| 821-00 | RESERVE FOR ENCUMBRANCES | | 5,789,813.50 |
| 821-EB | Employee Benefit Accrued Liabi | | 405,469.28 |
| 821-ER | ERS Retirement Contribution Re | | 251,425.50 |
| 821-UI | UI Payment Reserve | | 502,345.32 |
| | **Budgetary and Revenue Accounts** | | |
| 960-00 | APPROPRIATIONS | | 23,059,840.96 |
| 980-00 | REVENUES | | 6,789.48 |
| | Grand Totals | 39,760,378.00 | 39,760,378.00 |

# Otsego-Northern Catskills BOCES



Budget Status Report As Of: 07/31/2010

Fiscal Year: 2011

Fund: A GENERAL FUND

| Budget Account | Description | Initial Budget | Adjustments | Current Budget | Year-to-Date Expenditures | Encumbrances Outstanding | Unencumbered Balance | Service |
|---|---|---|---|---|---|---|---|---|
| 0 Administration | | 2,951,161.00 | 23,347.00 | 2,974,508.00 | 84,206.44 | 971,643.23 | 1,918,658.33 | |
| 1 Career Education | | 4,753,888.00 | 23,548.92 | 4,777,436.92 | 37,444.02 | 222,727.33 | 4,517,265.57 | |
| 2 Special Education | | 4,881,640.00 | 0.00 | 4,881,640.00 | 247.10 | 168,142.94 | 4,713,249.96 | |
| 3 Itinerent Services | | 3,757,293.00 | 0.00 | 3,757,293.00 | 770.63 | 404,468.17 | 3,352,054.20 | |
| 4 General Instruction | | 969,931.00 | 30,652.10 | 1,000,583.10 | 12,707.65 | 128,313.44 | 859,562.01 | |
| 5 Instruction Support | | 1,661,784.00 | 51,966.37 | 1,713,750.37 | 85,020.26 | 674,723.39 | 954,006.72 | |
| 6 Other Services | | 3,780,711.00 | 137,472.50 | 3,918,183.50 | 131,507.97 | 1,598,145.81 | 2,188,529.72 | |
| 7 Undefined | | 0.00 | 36,446.07 | 36,446.07 | 219,499.95 | 1,621,649.19 | -1,804,703.07 | |
| **Total GENERAL FUND** | | **22,756,408.00** | **303,432.96** | **23,059,840.96** | **571,404.02** | **5,789,813.50** | **16,698,623.44** | |

# Otsego-Northern Catskills BOCES



Revenue Status Report As Of: 07/31/2010

**Fiscal Year: 2011**

**Fund: A GENERAL FUND**

| Revenue Account | Service | Description | Original Estimate | Adjustments | Current Estimate | Year-to-Date | Anticipated Balance | Excess Revenue |
|---|---|---|---|---|---|---|---|---|
| 0 Administration | | | 2,951,161.00 | 23,347.00 | 2,974,508.00 | 1,008.74 | 2,950,152.26 | 0.00 |
| 1 Career Education | | | 4,753,888.00 | 23,548.92 | 4,777,436.92 | 189.61 | 4,753,888.00 | 189.61 |
| 2 Special Education | | | 4,881,640.00 | 0.00 | 4,881,640.00 | 0.00 | 4,881,640.00 | 0.00 |
| 3 Itinerent Services | | | 3,757,293.00 | 0.00 | 3,757,293.00 | 0.00 | 3,757,293.00 | 0.00 |
| 4 General Instruction | | | 969,931.00 | 30,652.10 | 1,000,583.10 | 0.00 | 969,931.00 | 0.00 |
| 5 Instruction Support | | | 1,661,784.00 | 51,966.37 | 1,713,750.37 | 4,650.00 | 1,661,784.00 | 4,610.00 |
| 6 Other Services | | | 3,780,711.00 | 137,472.50 | 3,918,183.50 | 941.13 | 3,780,711.00 | 941.13 |
| 7 Undefined | | | 0.00 | 36,446.07 | 36,446.07 | 0.00 | 0.00 | 0.00 |
| Total GENERAL FUND | | | 22,756,408.00 | 303,432.96 | 23,059,840.96 | 6,789.48 | 22,755,399.26 | 5,740.74 |

**Selection Criteria**

Criteria Name: Last Run
As Of Date: 07/31/2010
Print Summary Only
Sort by: Fund/State CoSer Group
Printed by PATRICIA POWELL-WAGNER

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

# Otsego-Northern Catskills BOCES



SPECIAL AID FUND Trial Balance for Fiscal Year 2011

Cycle 01

Post Dates From 07/01/2010 To 07/31/2010

| G/L Account | Description | Debits | Credits |
|---|---|---|---|
| | **Assets** | | |
| 200-00 | CASH | 833,478.74 | |
| 200-WB | Cash-Wilber National Bank | 9,770.00 | |
| 380-00 | ACCOUNTS RECEIVABLE | 63,336.00 | |
| 410-00 | STATE/FEDERAL FUNDS RECEIVABLE | 173,453.92 | |
| | **Budgetary and Expense Accounts** | | |
| 522-00 | EXPENSES | 89,028.47 | |
| | **Liabilities and Reserves** | | |
| 600-00 | ACCOUNTS PAYABLE | | 5,656.66 |
| 600-99 | ACCOUNTS PAYABLE | | 1,501.00 |
| 630-00 | DUE TO OTHER FUNDS | | 735,707.57 |
| 630-01 | DUE TO PAYROLL | | 161.35 |
| 632-00 | Due to Teachers Retirement | | 5,279.39 |
| 637-00 | DUE TO EMPLOYEES' RTRMNT (ERS) | | 1,119.96 |
| 689-01 | DUE TO POST RETIREE BENEFIT | | 2,607.47 |
| 689-02 | DUE TO ED IMPROVEMENT | | 228.15 |
| 689-03 | DUE TO WORKERS COMP | | 488.89 |
| 689-04 | DUE TO UNEMPLOYMENT INS | | 488.89 |
| 689-06 | ACCRUED EMP ASSISTNC PRGRM | | 32.59 |
| 690-00 | OVERPAYMENTS/COLL IN ADVANCE | | 763.25 |
| 691-03 | Def Rev 803 SLS | | 52,126.21 |
| 691-04 | Def Rev 837 CAHEC | | 500.00 |
| 691-05 | Def Rev 811 SAP | | 75,310.30 |
| 691-06 | Def Rev 890 AE | | 42.80 |
| 691-07 | Def Rev 895 LPN | | 25,481.82 |
| 691-08 | Def Rev 894 CNA Home Health Ai | | 2,100.00 |
| 691-09 | Def Rev 820 (4408) | | 77,689.65 |
| 691-12 | DEF REV - SESIS | | 1,031.40 |
| 691-15 | TEACHER CTR GRANTS DEFERRED RE | | 163.78 |
| 691-21 | Def Rev for 806 | | 1,094.00 |
| | **Budgetary and Revenue Accounts** | | |
| 980-00 | REVENUES | | 179,492.00 |
| | Grand Totals | 1,169,067.13 | 1,169,067.13 |

*The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change.*
No accounting cycles have been closed for this fund in this fiscal year.

# Otsego-Northern Catskills BOCES



Budget Status Report As Of: 07/31/2010

Fiscal Year: 2011

Fund: F SPECIAL AID FUND

| Budget Account | Description | Initial Budget | Adjustments | Current Budget | Year-to-Date Expenditures | Encumbrances Outstanding | Unencumbered Balance | Service |
|---|---|---|---|---|---|---|---|---|
| 800 GRANT BENEFITS | | 0.00 | 0.00 | 0.00 | 248.19 | 183.00 | -431.19 | |
| 803 SCHOOL LIBRARY SYSTEM | | 189,861.28 | 0.00 | 189,861.28 | 6,750.08 | 1,451.69 | 181,659.51 | |
| 807 SETRC GRANT | | 0.00 | 0.00 | 0.00 | 8,786.65 | 107,165.49 | -115,952.14 | |
| 811 SUBSTANCE ABUSE-COUNTY FUNDING | | 0.00 | 0.00 | 0.00 | 1,741.71 | 998.65 | -2,740.36 | |
| 820 SUMMER PROGRAMS: HANDICAPPED | | 37,407.32 | 0.00 | 37,407.32 | 47,794.40 | 23,957.86 | -34,344.94 | |
| 854 CROP IV | | 881,535.00 | 0.00 | 881,535.00 | 701.36 | 8,403.08 | 872,430.56 | |
| 890 ADULT EDUCATION | | 0.00 | 0.00 | 0.00 | 1,464.59 | 125.00 | -1,589.59 | |
| 893 ROBINSON BROADHURST GRANT-LPN | | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | |
| 894 CNA HOME HEALTH AID | | 8,930.00 | 0.00 | 8,930.00 | 6,723.11 | 4,994.74 | -2,787.85 | |
| 895 LPN - OAOC PROGRAM | | 425,581.82 | 0.00 | 425,581.82 | 9,248.10 | 183,424.30 | 232,909.42 | |
| 896 GRANT ADMINISTRATION | | 0.00 | 0.00 | 0.00 | 5,570.28 | 66,843.61 | -72,413.89 | |
| **Total SPECIAL AID FUND** | | **1,553,315.42** | **0.00** | **1,553,315.42** | **89,028.47** | **397,547.42** | **1,066,739.53** | |

# Otsego-Northern Catskills BOCES



Revenue Status Report As Of: 07/31/2010

Fiscal Year: 2011

Fund: F SPECIAL AID FUND

| Revenue Account | Service | Description | Original Estimate | Adjustments | Current Estimate | Year-to-Date | Anticipated Balance | Excess Revenue |
|---|---|---|---|---|---|---|---|---|
| 803 SCHOOL LIBRARY SYSTEM | | | 189,861.28 | 0.00 | 189,861.28 | 0.00 | 189,861.28 | 0.00 |
| 806 LIBRARY SERVICES/TECHNOLGY ACT | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 807 SETRC GRANT | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 808 SETRC MINI-GRANT | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 809 OUR WATER WAY | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 811 SUBSTANCE ABUSE-COUNTY FUNDING | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 819 EPE FUNDING | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 820 SUMMER PROGRAMS: HANDICAPPED | | | 37,407.32 | 0.00 | 37,407.32 | 0.00 | 37,407.32 | 0.00 |
| 825 TEACHER CENTER GRANTS | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 837 NEW VISIONS | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 854 CROP IV | | | 881,535.00 | 0.00 | 881,535.00 | 176,307.00 | 705,228.00 | 0.00 |
| 861 VATEA - SECONDARY | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 890 ADULT EDUCATION | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 893 ROBINSON BROADHURST GRANT-LPN | | | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 894 CNA HOME HEALTH AID | | | 8,930.00 | 0.00 | 8,930.00 | 1,000.00 | 7,930.00 | 0.00 |
| 895 LPN - OAOC PROGRAM | | | 425,581.82 | 0.00 | 425,581.82 | 2,185.00 | 423,536.82 | 140.00 |
| Total SPECIAL AID FUND | | | 1,553,315.42 | 0.00 | 1,553,315.42 | 179,492.00 | 1,373,963.42 | 140.00 |

**Selection Criteria**

Criteria Name: Shared: BOE REPORT Modified
As Of Date: 07/31/2010
Print Summary Only
Sort by: Fund/CoSer
Printed by PATRICIA POWELL-WAGNER

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized

These are estimates to balance the budget

# Otsego-Northern Catskills BOCES



CAPITAL FUND Trial Balance for Fiscal Year 2011

Cycle 01

Post Dates From 07/01/2010 To 07/31/2010

## Summary - All Services

| G/L Account | Description | Debits | Credits |
|---|---|---|---|
| | **Assets** | | |
| 200-00 | Cash | 870,049.98 | |
| | **Liabilities and Reserves** | | |
| 821-00 | Reserve for Encumbrances | | 355,419.91 |
| 910-00 | Fund Balance | | 514,547.11 |
| | **Budgetary and Revenue Accounts** | | |
| 980-00 | Revenues | | 82.96 |
| | Grand Totals | 870,049.98 | 870,049.98 |

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change.
No accounting cycles have been closed for this fund in this fiscal year.

# Otsego-Northern Catskills BOCES



Budget Status Report As Of: 07/31/2010

Fiscal Year: 2011

Fund: H CAPITAL FUND

| Budget Account | Description | Initial Budget | Adjustments | Current Budget | Year-to-Date Expenditures | Encumbrances Outstanding | Unencumbered Balance | Service |
|---|---|---|---|---|---|---|---|---|
| 764 NCOC Roof Project | | 153,856.22 | 299,086.07 | 452,942.29 | 0.00 | 299,086.07 | 153,856.22 | |
| 766 CIVIL SERVICE RIGHTS COMPLIANCE | | 355,000.24 | 56,333.84 | 411,334.08 | 0.00 | 56,333.84 | 355,000.24 | |
| **Total CAPITAL FUND** | | **508,856.46** | **355,419.91** | **864,276.37** | **0.00** | **355,419.91** | **508,856.46** | |

# Otsego-Northern Catskills BOCES



Revenue Status Report As Of: 09/21/2010

**Fiscal Year: 2011**

**Fund: H CAPITAL FUND**

| Revenue Account | Service | Description | Original Estimate | Adjustments | Current Estimate | Year-to-Date | Anticipated Balance | Excess Revenue |
|---|---|---|---|---|---|---|---|---|
| 764 NCOC Roof Project | | | 153,856.22 | 299,086.07 | 452,942.29 | 156.17 | 153,856.22 | 156.17 |
| 766 CIVIL SERVICE RIGHTS COMPLIANCE | | | 355,000.24 | 56,333.84 | 411,334.08 | 0.00 | 355,000.24 | 0.00 |
| **Total CAPITAL FUND** | | | **508,856.46** | **355,419.91** | **864,276.37** | **156.17** | **508,856.46** | **156.17** |

**Selection Criteria**

Criteria Name: Last Run
As Of Date: 09/21/2010

Suppress revenue accounts with no activityPrint Summary Only
Sort by: Fund/CoSer
Printed by PATRICIA POWELL-WAGNER

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized

These are estimates to balance the budget

# Otsego-Northern Catskills BOCES



OTHER FUND Trial Balance for Fiscal Year 2011

Cycle 01

Post Dates From 07/01/2010 To 07/31/2010

| G/L Account | Description | Debits | Credits |
|---|---|---|---|
| | **Assets** | | |
| 200-04 | HEALTH CASH-NBT | 3,154,687.68 | |
| 200-06 | WORKERS COMP CASH-NBT | 1,703,174.83 | |
| 200-07 | FLEX CASH-ONCBOCES | 12,996.17 | |
| 200-14 | CASEBP Savings/Money Mrkt | 8,033,849.08 | |
| 200-17 | FLEX CASH-DISTRICTS | 43,855.64 | |
| 200-40 | HEALTH CASH-CHASE | 2,413,859.27 | |
| 200-60 | WORKERS COMP CASH-CHASE | 36,871.96 | |
| 200-80 | DENTAL CASH-CHASE | 1,049,121.83 | |
| 201-04 | CASEBP CD's | 7,434,567.98 | |
| 380-04 | HEALTH RECEIVABLES | 3,676,934.00 | |
| 380-08 | DENTAL RECEIVABLES | 162,036.00 | |
| 380-17 | FLEX RECEIVABLES-DISTRICTS | 6,923.33 | |
| 460-04 | SELF INSURED HEALTH FUND | | 19,661,548.36 |
| 460-06 | SELF INSURED WORKERS COMP FUND | | 389,177.41 |
| 460-08 | SELF INSURED DENTAL FUND | | 995,003.93 |
| | **Budgetary and Expense Accounts** | | |
| 085-05 | HEALTH CLAIMS | | 15,156.90 |
| 085-15 | HEALTH SCRIPTS | 680,821.76 | |
| 085-26 | WC STOP LOSS | 74,309.00 | |
| 085-60 | WC CLAIMS | 34,106.61 | |
| 085-65 | HEALTH SOFTWARE SUPPORT | 51,945.95 | |
| 085-70 | FLEX CLAIMS - ONC | 1,639.86 | |
| 085-71 | FLEX CLAIMS - SCHOOLS | 11,633.16 | |
| 085-80 | DENTAL CLAIMS | 1,853,969.17 | |
| | **Liabilities and Reserves** | | |
| 085-27 | FLEX PREM CARRYOVER - ONC | | 14,636.06 |
| 085-47 | FLEX PREM. CARRYOVER-DIST | | 61,623.23 |
| 086-04 | IBNR - HEALTH | | 2,393,432.00 |
| 086-06 | IBNR - WORKERS COMP | | 1,454,435.00 |
| 086-08 | IBNR - DENTAL | | 120,261.03 |
| 630-04 | Due to General Fund | | 3,985.10 |
| 690-04 | Pre-paid/Coll. In Advance | 70,303.68 | |
| | **Budgetary and Revenue Accounts** | | |
| 085-04 | HEALTH PREMIUMS | | 5,189,133.50 |
| 085-08 | DENTAL PREMIUMS | | 198,932.00 |
| 085-14 | HEALTH INTEREST | | 4,552.14 |
| 085-16 | WC INTEREST | | 260.17 |
| 085-17 | FLEX PREMIUMS-DISTRICTS | | 788.87 |
| 085-18 | DENTAL INTEREST | | 91.44 |
| 085-36 | WC CLAIMS REIMBURSEMENT | | 4,589.82 |
| | Grand Totals | 30,507,606.96 | 30,507,606.96 |

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change. No accounting cycles have been closed for this fund in this fiscal year.

# Otsego-Northern Catskills BOCES



TRUST & AGENCY FUND Trial Balance for Fiscal Year 2011

Cycle 01

Post Dates From 07/01/2010 To 07/31/2010

| G/L Account | Description | Debits | Credits |
|---|---|---|---|
| | **Assets** | | |
| 200-00 | CASH | 361,294.75 | |
| 200-01 | CASH-PAYROLL | | 276.69 |
| 200-02 | CASH - EXTRACLASSROOM | 64,841.87 | |
| 200-WB | Cash-Wilber National Bank | 1,848.12 | |
| 380-00 | ACCOUNTS RECEIVABLE | 18,643.46 | |
| 380-08 | DENTAL INSURANCE RECEIVABLES | 94.78 | |
| 391-00 | DUE FROM OTHER FUNDS | | 329,790.01 |
| | **Liabilities and Reserves** | | |
| 010-02 | CONSOLIDATED PAYROLL-NET | 276.69 | |
| 020-00 | HEALTH INSURANCE RETIREES CRED | 96.40 | |
| 020-01 | HEALTH INSURANCE RETIREES | | 42,679.25 |
| 020-04 | HEALTH INSURANCE-COBRA | | 4,443.20 |
| 020-05 | FLEX BENEFITS | | 460.00 |
| 020-07 | DENTAL - COBRA | | 95.72 |
| 020-09 | AFLAC PR DEDUCTION | | 128.26 |
| 020-15 | SUMMER INSURANCE | | 96.75 |
| 023-02 | UNITED WAY | | 10.00 |
| 038-01 | STUDENT DEPOSITS-NCOC | | 2,258.00 |
| 038-02 | STUDENT DEPOSITS-OAOC | | 1,594.69 |
| 085-00 | Sales Tax - ONC | | 37.49 |
| 085-04 | EXTRACLASSROOM | | 64,841.87 |
| 085-10 | Misc Payroll Adjustments | | 384.14 |
| | Grand Totals | 447,096.07 | 447,096.07 |

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change.
No accounting cycles have been closed for this fund in this fiscal year.

# Otsego-Northern Catskills BOCES



PRIVATE PURPOSE TRUST FND Trial Balance for Fiscal Year 2011

Cycle 01

Post Dates From 07/01/2010 To 07/31/2010

| G/L Account | Description | Debits | Credits |
|---|---|---|---|
| | **Assets** | | |
| 200-01 | Dean M. Graham Scholarship NBT | 6,243.83 | |
| 200-02 | Julie Bartlett Scholarship WNB | 518.09 | |
| 200-03 | Walter Nagel Trust Cash-NBS | 620.12 | |
| 200-04 | L. Brainard Mem. Fund Cash-NBT | 291.55 | |
| 200-05 | Robert A. Bartlett Sr Fund NBT | | 7.42 |
| 200-07 | Mitch Sprague Fund - NBT | 18.12 | |
| 200-08 | Michael Mayne Scholarship | 509.64 | |
| | **Liabilities and Reserves** | | |
| 092-01 | Dean M. Graham Scholarship | | 6,243.83 |
| 092-02 | Julie Bartlett Scholarship | | 518.09 |
| 092-03 | Walter Nagel Trust | | 620.12 |
| 092-04 | L. Brainard Memorial Fund | | 291.55 |
| 092-05 | Robert A. Bartlett Sr. Mem. Fu | 7.42 | |
| 092-07 | Mitch Sprague Fund | | 18.12 |
| 092-08 | Michael Mayne Scholarship | | 509.64 |
| | Grand Totals | 8,208.77 | 8,208.77 |

# Otsego Northern Catskills Board of Cooperative Educational Services

## Report of Interest Earned thru July 31, 2010

| | General Fund | Capital Fund | CASEBP | Dental | Workers Comp. |
|---|---|---|---|---|---|
| Checking Account | 1,008.72 | 82.96 | 719.99 | 91 44 | 260.17 |
| CD's | | | 866.75 | | |
| Reserves/Savings | | | 2,965.40 | | |
| Total | 1,008.72 | 82.96 | 4,552.14 | 91.44 | 260.17 |

**OAOC** **July** **2010**

## EXTRA CLASSROOM ACTIVITY FUND CENTRAL TREASURER'S REPORT

| Category | June Balance | Deposits | Payments | July Balance |
|---|---|---|---|---|
| 04 Upstate/downstate | 0 | 0 | 0 | 0 |
| 101 BAP | 1443.84 | 0.00 | 0.00 | 1443.84 |
| 102 Building Trades AM | 698.72 | 0.00 | 0.00 | 698.72 |
| 103 Building Trades PM | 1334.91 | 0.00 | 0.00 | 1334.91 |
| 104 Computer | 2822.73 | 0.00 | 0.00 | 2822.73 |
| 105 Agriculture | 0.00 | 0 | 0 | 0.00 |
| 106 Cosmetology AM | 1639.84 | 75.00 | 0.00 | 1714.84 |
| 107 Cosmetolgy PM | 1110.52 | 0.00 | 350.00 | 760.52 |
| 108 Career Pathways II | 927.57 | 0.00 | 0.00 | 927.57 |
| 109 FBLA AM | 0 | 0 | 0 | 0 |
| 110 FBLA PM | 0 | 0 | 0 | 0 |
| 111 FFA AM | 5650.23 | 0.00 | 0.00 | 5650.23 |
| 112 FFA PM | 0 | 0 | 0 | 0 |
| 113 FAST | 2878.67 | 0.00 | 0.00 | 2878.67 |
| 114 Foods I PM | 63.94 | 0.00 | 0.00 | 63.94 |
| 115 Foods II AM | 583.50 | 0.00 | 0.00 | 583.50 |
| 116 HOSA AM | 0.00 | 0.00 | 0.00 | 0.00 |
| 117 HOSA PM | 100.26 | 0.00 | 0.00 | 100.26 |
| 118 Office/Library | 0.00 | 0 | 0 | 0.00 |
| 119 Career Pathways I | 2051.70 | 0.00 | 0.00 | 2051.70 |
| 120 Teach Day | 0 | 0 | 0 | 0 |
| 121 VICA- Skills USA | 692.94 | 0.00 | 0.00 | 692.94 |
| 122 Horticulture | 0 | 0 | 0 | 0.00 |
| 123 LPN | 6.14 | 0.00 | 0.00 | 6.14 |
| 124 Sr. Day-Leadership | 5628.35 | 4.21 | 0.00 | 5632.56 |
| 125 SADD | 0.00 | 0.00 | 0.00 | 0.00 |
| 126 Criminal Justice | 550.82 | 0.00 | 0.00 | 550.82 |
| 127 New Visions | 0.00 | 0.00 | 0.00 | 0.00 |
| 128 Visual Arts | 30.07 | 0.00 | 0.00 | 30.07 |
| 130 Alt Ed/Upward Bound | 15.88 | 0.00 | 0.00 | 15.88 |
| 131 BA | 0.00 | 0 | 0.00 | 0.00 |
| 132 Welding | 3724.81 | 0.00 | 0.00 | 3724.81 |
| 133 Yes Program | 329.73 | 0.00 | 0.00 | 329.73 |
| 134 BA Sr High | 0.00 | 0 | 0.00 | 0.00 |
| **TOTAL INCOME** | **$32,285.17** | **$79.21** | **$350.00** | **$32,014.38** |

| | | |
|---|---|---|
| Bank Statement Balance | $ | 32,856.52 |
| Less Outstanding Checks | $ | 842.14 |
| Other Credits and Deposits | $ | - |
| Balance of Report | **$** | **32,014.38** |

8/9/10
DATE

Charlene P. Donnell
STUDENT ACTIVITY TREASURER

8/11/10
DATE

STUDENT ACTIVITY AUDITOR

# EXTRA CLASSROOM ACTIVITY FUND
# CENTRAL TREASURER'S REPORT

For the Period of 07/01/10 to 07/31/10

| ACTIVITY | BEGINNING BAL. ON HAND | RECEIPTS | DISBURSEMENTS | ENDING BALANCE ON HAND |
|---|---|---|---|---|
| Alt. Ed. | 4,690.70 | | | 4,690.70 |
| Auto | 98.07 | | | 98.07 |
| BLS | 83.78 | | | 83.78 |
| Building Trades | 556.59 | | | 556.59 |
| Career Pathways | 3,731.29 | | | 3,731.29 |
| Computer Info Proc. | 32.28 | | | 32.28 |
| Cosmetology | 1,334.25 | | | 1,334.25 |
| Culinary Arts | 2,061.46 | | | 2,061.46 |
| Early Childhood | 221.10 | | | 221.10 |
| Equip Op & Repair | 12,598.71 | | | 12,598.71 |
| FBLA | 33.73 | | | 33.73 |
| Health (HOSA) | 1,932.96 | | | 1,932.96 |
| Sales Tax | 727.29 | | | 727.29 |
| Student Leadership | 1,593.14 | | | 1,593.14 |
| VICA (Skills) | 494.33 | | | 494.33 |
| Visual Comm. | 2,367.02 | | | 2,367.02 |
| Yearbook | 0.00 | | | 0.00 |
| | | | | 0.00 |
| | | | | |
| TOTAL | $32,556.70 | $0.00 | $0.00 | $32,556.70 |

9/16/10
Date

Terrie A. Chichester
Student Activity Treasurer

9/16/10
Date

Student Activity Auditor

# Otsego Northern Catskills BOCES
## Budget Code Key

Coser

| | | | |
|---|---|---|---|
| 001 | Administration | 532 | Coordination (CASSC) |
| 002 | Capital Expenditures | 535 | Grant writing |
| 101 | Career & Technical Education (NCOC) | 552 | Assistive Technology |
| 103 | Career & Technical Education (OAOC) | 602 | Computer Services - Administration |
| 104 | Consultant Teacher | 604 | School Bus Driver Training - Staff Development |
| 201 | Special Class Placement 15:1:1(Basic Academic Program/Career Pathways) | 605 | Employee Safety/Risk Management Coordination |
| 202 | Therapeutic Learning Center | 606 | State Aid Planning |
| 204 | Special Class Placement 12:1:1+3(Basic Life Skills) | 607 | Safety Risk Management (Albany) |
| 205 | Special Class: Option 2 | 608 | Cooperative Bidding Coordination |
| 210 | Special Class Placement 8:1:1 (TRUST) | 610 | Self-Funded, Self-Administered, Healthcare/Dental Benefit Coordinator |
| 211 | Staffing 1:6:1 (Autistic Program) | 612 | Policy Update Service |
| 212 | Special Class Placement 8:1:1 (Behavioral Adjusment) | 616 | Self-Funded, Self-Administered, Worker's Compensation Program Coordinator |
| 301 | Physical Education | 621 | School Board Members Seminars (CASSC) |
| 302 | Adaptive Physical Education | 631 | Employee Relations |
| 303 | Music | 635 | Shared Business Office Support |
| 304 | Foreign language | 637 | Telephone Interconnect |
| 305 | Speech Improvement | 640 | Cooperative Personnel Recruitment |
| 306 | Art | 650 | Subfinder Service |
| 307 | Home & Career Skills | 660 | Employee Assistance Program (EAP) |
| 308 | Elementary & Secondary Guidance/Handicapped Counseling | 670 | Records Management |
| 309 | Health Education | 701 | Operations & Maintenance |
| 310 | School Psychologists | 702 | Special Education Administration |
| 311 | Dental Hygienist | 703 | Itinerant Administration |
| 312 | Student Assistance Program | 704 | Vocational Assessment Administration |
| 315 | Speech/Language, Severe | 705 | Learning Centers Administration |
| 317 | ESL - Ulster Co. | 706 | 1:1 Aides - Handicapped Services |
| 318 | English as a Second Language (ESL) | 707 | Internal Technology Administration |
| 320 | Service for the Visually Impaired | 708 | Instructional Support Services Administration |
| 321 | Service for the Hearing Impaired/Deaf | 800 | Grant Benefits |
| 324 | School Social Worker | 801 | Exploring the Catskills - CWC |
| 328 | Physical Therapy | 802 | DL Grant |
| 329 | Occupational Therapy | 803 | School Library System |
| 401 | Gifted & Talented - Odyssey of the Mind | 804 | SMSI Grant |
| 402 | Gifted & Talented - Central | 807 | SETRC Grant |
| 404 | Arts in Education | 808 | SETRC Mini-Grant |
| 406 | High School Alternative Education | 809 | Our Water Way |
| 411 | Distance Learning | 811 | Substance Abuse - County Funding |
| 413 | High School GED | 813 | Virtual Career Day |
| 421 | Student Leadership Training Workshops (CASSC) | 819 | EPE Funding |
| 426 | Acute Care Program/Therapeutic Learning Center | 820 | Summer Programs: Handicapped |
| 430 | Summer Driver Education | 825 | Teacher Center Grants |
| 503 | Educational Media Services | 837 | New Visions |
| 504 | Elementary Science Program | 841 | PBIS Program |
| 505 | Library Instructional Resources | 853 | CROP III |
| 506 | Imaging Center/Printing Services | 854 | CROP IV |
| 508 | Interscholastic Sports Coordination | 861 | VATEA - Secondary |
| 509 | ScienceKits | 865 | Records Management |
| 511 | Portable Planetariuim Program | 890 | Adult Education |
| 513 | Reading Recovery-Ulster | 891 | GED - RB Grant |
| 514 | In-Service Coordination - Staff Development | 892 | CAN RB Grant Delaware Side |
| 519 | Primary Mental Health Project (PMHP) | 893 | Robinson Broadhurst Grant - LPN |
| 521 | Library Automation | 894 | C N A Home Health Aide |
| 523 | Instructional Technology | 895 | LPN - OAOC Program |
| 524 | Model Schools | 896 | Grant Administration |
| 527 | School Improvement | | |

*Revised 11/17/09*

ATTACHMENT #E3

# Otsego-Northern Catskills BOCES



Budgetary Transfer Report

**Fiscal Year: 2011**

**Current Appropriation - Effective From: 07/01/2010 To: 07/31/2010**

| Effective Date | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred To |
|---|---|---|---|---|---|---|
| Fund: A - GENERAL FUND | | | | | | |
| 07/21/2010 | 001290 | to reallocate funds to cover supplies instead of equipment for Roxbury CSD | | | | |
| | | | A523-6368-200-143 R | EQUIPMENT- ROXBURY | -2,000.00 | |
| | | | A523-6368-301-143 R | GENERAL SUPPLIES-RO | | 2,000.00 |
| 07/21/2010 | 001291 | to cover books and equipment for maintenance staff | | | | |
| | | | A103-3226-301-000 R | GENERAL | -270.00 | |
| | | | A701-8010-416-103 R | BLDG. REPAIR | -5,320.00 | |
| | | | A103-3226-303-000 R | TEXTBOOKS | | 270.00 |
| | | | A701-8010-200-103 R | EQUIPMENT | | 5,320.00 |
| | | | Total for Fund A - GENERAL FUND | | -7,590.00 | 7,590.00 |

# Otsego Northern Catskills BOCES
## CLAIMS AUDITOR REPORT

Audit Log: **August 1 - August 31, 2010**

**AE** - Adult Education
**BO** - Business Office
**CASEBP** - Catskill Area Schools Employee Benefit Plan
**CASSC** - Catskill Area Schools Study Council
**CROP** - Creating Rural Opportunities Program
**DS** - District Superintendent
**HR** - Human Resources
**INSTR** - Instruction & Curriculum
**IP** - Innovative Programs
**IS** - Itinerant Services
**ISS** - Instructional Support Services
**LR** - Labor Relations
**ML** - Media Library
**MS** - Management Services
**NCOC** - Northern Catskills Occup Center
**OAOC** - Otsego Area Occup Center
**SETRC** - SETRC
**SBO** - Shared Business Office
**SLS** - School Library System
**SR** - Safety Risk Management

| Warrant # | Warrant Date | Check # Sequence | Fund | Audit Date | Check # | CA Findings |
|---|---|---|---|---|---|---|
| 15 | 8/3/2010 | 16606-16608 | F | 8/2/2010 | | ***1 Claim Returned*** |
| | | | | | 16606 | LPN-Invoice prior to PO |
| 16 | 8/3/2010 | 75996-76046 | A | 8/2/2010 | | ***3 Claims Returned*** |
| | | | | | 76027 | SLS-Service prior to PO |
| | | | | | 76032 | DS-Invoice prior to PO |
| | | | | | 76033 | SLS-Invoice prior to PO |
| 20 | 8/10/2010 | 76048-76121 | A | 8/9/2010 | | ***5 Claims Returned*** |
| | | | | | 76048 | BO-Incorrect remit address |
| | | | | | 76049 | SLS-Invoice prior to PO |
| | | | | | 76093 | SLS-Invoice prior to PO |
| | | | | | 76094 | SBO-Invoice prior to PO |
| | | | | | 76099 | SLS-Order date prior to PO |
| 24 | 8/17/2010 | 76122-76186 | A | 8/16/2010 | | ***4 Claims Returned*** |
| | | | | | 76137 | DS-Service prior to PO |
| | | | | | 76153 | IP-Conference requests-not original signatures |
| | | | | | 76157 | IP-Conference requests-not original signatures |
| | | | | | 76165 | ISS-Order prior to PO |
| 27 | 8/24/2010 | 76187-76254 | A | 8/23/2010 | | ***3 Claims Returned*** |
| | | | | | 76201 | IP-Invoice prior to PO |
| | | | | | 76245 | NCOC-Invoice prior to PO |
| | | | | | 76248 | OAOC-Invoice prior to PO (2) |

ATTACHMENT # 4

ATTACHMENT# 5

# HUMAN RESOURCES ATTACHMENT
# BOCES BOARD AGENDA
# SEPTEMBER 29, 2010

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

## UNCLASSIFIED APPOINTMENTS

| Name | Dept | Position | Appt. | Effective | Salary | Tenure Area | Cert. |
|---|---|---|---|---|---|---|---|
| Jean Hull | Itin. | School Psychologist | 10-Month, Part-time (60%) | 9/1/2010-6/30/2011 | $50,396 prorated pending BOCESTA Contract | Special Subject: English as a Second Language | Perm. |
| Scott Valens | Itin. | Physical Education Teacher | 10-Month, Part-time (50%) | 9/7/2010-6/30/2011 | $32,886 prorated pending BOCESTA Contract | Special Subject: Physical Education Teacher | Initial |
| Carolyn Baecher | Itin. | School Psychologist | 10-Month, Part-time (80%) | 9/20/2010-6/30/2011 | $39,386 prorated pending BOCESTA Contract | Special Subject: School Psychologist | Prov. |
| Karl Knapp | IP | Special Education Teacher | 10-Month, 2-yr. Probationary | 9/30/2010-9/29/2012, plus Substitute work 9/20/2010-9/29/2010 | $45,131 prorated pending BOCESTA Contract | Special Subject: General Special Education | Perm. |
| Christy Ebert | IP | Special Education Teacher | 10-Month, 3 yr. Probationary | 9/30/2010-9/29/2013, plus Substitute work 9/23/2010-9/29/2010 | $32,361 prorated | Special Subject: General Special Education | Initial 7-12 SWD English |
| Susan Raeder | IP | Licensed Teaching Assistant | PT (50%), Temporary, (Recalled from PEL) | 9/9/2010 | $13,474 | Special Subject: Licensed Teaching Assistant | Level II |
| Val Crilly | IP | Licensed Teaching Assistant | Tenured, (Recalled from PEL) | 9/10/2010 | $13,574 | Special Subject: Licensed Teaching Assistant | Level III |

| Name | Dept | Position | Appt. | Effective | Salary | Tenure Area | Cert. |
|---|---|---|---|---|---|---|---|
| Willard Palmer | IP | Licensed Teaching Assistant | PT (50%), Temporary, (Recalled from PEL) | 9/14/2010 | $13,098 | Special Subject: Licensed Teaching Assistant | Cont. |

*Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.*

## SUBSTITUTE APPOINTMENTS

| Name | Position | Appt. | Salary | Effective |
|---|---|---|---|---|
| Steve Mason | Substitute | Temp. | As per board policy | 9/28/2010-8/31/2011 |

Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.

## CIVIL SERVICE APPOINTMENTS

| Name | Dept | Position | Type of Appt. | Salary | Effective |
|---|---|---|---|---|---|
| Douglas Favaloro | Employee Relations | Employee Relations Coordinator | Permanent serving prob., Non-Competitive Civil Service, Non-Unit Mid-Management | $80,000 prorated | 9/16/2010-6/15/2011 |
| Betty Jones | SBO | Account Clerk | PT (40%), Provisional Civil Service, ESP Support Personnel | $20,898 prorated | 10/4/2010 |
| Dona Jahnke | O & M | Cleaner Substitute | Temporary, Hourly | $10.29/hour, as-needed | 9/20/2010-8/31/2011 |

## MISCELLANEOUS APPOINTMENTS

| Name | Appt. | Position | Effective | Compensation |
|---|---|---|---|---|
| JoAnn Rockefeller | Casual Employee Consultant | Administrative Consultant for SLS & Media Library | 9/1/2010-10/31/2010 | $360.00/day As-needed |
| Caren Kelsey | Casual Employee Consultant | CPR and AED training | 10/22/2010 | $75.00/day |

*Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.*

## MISCELLANEOUS SUMMER APPOINTMENTS

| Name | Position | Days | Compensation | Effective |
|---|---|---|---|---|
| Jim Calhoun | Special Education Teacher (Moving) | Max. of 2 days | Per-diem | 8/25/2010-8/31/2010 |
| Laurie Fallon | Special Education Teacher (Moving) | Additional 1 day | Per-diem | 8/25/2010-8/31/2010 |
| Carmen Williams | Licensed Teaching Assistant (Moving) | Max. of 1 day | Per-diem | 8/25/2010-8/31/2010 |
| Barb Lawry | Special Education Teacher (Moving) | Max. of 5 days | Per-diem | 8/25/2010-8/31/2010 |

| Name | Position | Days | Compensation | Effective |
|---|---|---|---|---|
| Rob Lishansky | Special Education Teacher (Moving) | Max. of 5 days | Per-diem | 8/25/2010-8/31/2010 |
| Amy Schmit | Special Education Teacher (Moving) | Max. of 2 days | Per-diem | 8/25/2010-8/31/2010 |
| Darlene Westinghouse | Director of Instructional Support Services | Max. of 2 days | Per-diem | 8/23/2010-9/3/2010 *(work conducted prior to her official start date)* |

## CHANGE IN POSITION/ASSIGNMENT

| Employee | Dept. | From | To | Salary | Effective | Reason |
|---|---|---|---|---|---|---|
| Stephanie Bauer | Itin. | .70 FTE Hearing Impaired Teacher | .80 FTE Hearing Impaired Teacher | $46,810 prorated | 9/1/2010 | Increased request for services |
| Jaime Sherwood | Itin. | .65 FTE Occupational Therapist | 1.0 FTE Occupational Therapist | $43,722 prorated | 9/1/2010 | Increased request for services |
| Peter Pollock | Itin. | .60 FTE Enrichment Science Coordinator | .80 FTE Therapist | $59,535 prorated | 9/1/2010 | Increased request for services |
| Samantha Gaske | Itin. | .60 FTE School Counselor | .80 FTE School Counselor | $44,905 prorated | 9/1/2010 | Increased request for services |
| Lori Cole-Fisher | IP | .5 FTE Licensed Teaching Assistant | 1.0 FTE Licensed Teaching Assistant | $14,236 prorated | 9/20/2010 | Increased request for services |
| Kathy Jones | IP | Speech & Hearing Handicapped Teacher 10% Stipend, Medicaid Supervision | Speech & Hearing Handicapped Teacher 5% Stipend, Medicaid Supervision | $3,252 *(Pnd Teachers' Contract)* | 9/1/2010 | Change in Medicaid Supervision duties |
| Nancy Forstbauer | IP | Speech & Hearing Handicapped Teacher ½ hour/week (40 Weeks) Medicaid Supervision | Speech & Hearing Handicapped Teacher 5% Stipend, Medicaid Supervision | $2,348 *(Pnd Teachers' Contract)* | 9/1/2010 | Increased request for services |
| Lacey Howard | IP | Speech & Hearing Handicapped Teacher | Speech & Hearing Handicapped Teacher 1 hour/week (40 Weeks), Medicaid Supervision | $1,564 *(Pnd Teachers' Contract)* | 9/1/2010 | Increased request for services |

## RESIGNATION/RETIREMENTS

| Name | Position | Type | Effective |
|---|---|---|---|
| Ashley Veach | School Psychologist *(was not officially board appointed)* | Resignation | 9/1/2010 |
| Judyth Barnett | Science Teacher | Resignation | 10/19/2010 |