Board of Education

Frank W. Cyr Center, 159 W. Main St., Stamford, NY 12167
607 - 652 - 1209 • FAX 607 - 652 - 1215

OTSEGO NORTHERN CATSKILLS
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

BOARD ADDENDA

Tuesday, October 19, 2010
12:30 p.m. - Conference Room

Frank W. Cyr Center
Stamford, New York 12167

The Mission of the Otsego Northern Catskills BOCES is:

To provide leadership and support systems through teamwork with the component districts to enhance student outcomes and lifelong learning.

Adopted: May 20, 1991

I. OPENING OF MEETING

A. ROLL CALL & QUORUM CHECK

B. PLEDGE OF ALLEGIANCE

C. CALL TO ORDER

D. ADDITIONS TO AGENDA

E. APPROVAL OF MINUTES - Attachment #1

F. APPROVAL OF MONTHLY REPORTS - Attachment #2

G. APPROVAL OF BUDGETARY TRANSFERS - Attachment #3

H. EXAMINATION OF WARRANTS

I. CLAIMS AUDITOR REPORT - Attachment #4

J. PUBLIC COMMENTS

STUDENT PRESENTATION: Career Pathways (OAOC) - Betsey Clark, Instructor

II. REPORTS

A. DISTRICT SUPERINTENDENT REPORT

- School Board Recognition Week
- Board of Education Strategic Plan
- Race to the Top (RTTT)
- Board Forum - November 1

B. ASSISTANT SUPERINTENDENT FOR MANAGEMENT SERVICES REPORT

- Capital Projects Update
- Corrective Action Plan - Audit 2009-2010 (handout)
- Budget Status Update

C. DIRECTORS' REPORT

- Joe Booan
  - Cobleskill Days
  - STEM Visit Update
- Louise Leonard
- Darlene Westinghouse
  - S/CDN Report
  - Moodle
  - Model Schools Website
  - Hiring Status
  - Online Learning

III. NEW BUSINESS

A. PERSONNEL - Attachment #5

B. APPROVAL OF FALL 2010 STUDY GRANTS - Attachment #6

C. ADOPTION OF REVISED BOARD POLICIES - Attachment #7

- Board Policy #6700 - Purchasing
- Purchasing Regulation - 6700-R

- Board Policy #8330 - Authorized Use of BOCES-Owned Materials and Equipment
- Board Policy #8332 - Use of BOCES-Owned Cell Phones

D. APPROVAL OF CONSULTANT – BROOKS SANDERS

Whereas, the Otsego Northern Catskills BOCES - Catskill Area School Study Council (CASSC) desires to employ a consultant for the purpose of hosting of one tournament to be held at SUNY Oneonta on January 13, 2011, and

Whereas, Brooks Sanders/Brainbusters Tournament Questions, Castle Creek, NY has agreed to host one tournament for the Catskills Area Study Council's Upstate Academic Competition Program, and has requested compensation in the amount of $100 per participating team, not to exceed $1,600, agreeing to the terms and conditions of the consultant agreement for the period of January 13, 2011 to June 30, 2011,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amounts set forth above.

E. APPROVAL OF CONSULTANT – TIMOTHY S. WALTERS

Whereas, the Otsego Northern Catskills BOCES – Safety Risk Management Office desires to employ a consultant for the purpose of providing an EPA Certified Renovator Initial Training for various component school districts and occupational center employees on October 29, 2010, and

Whereas, Timothy S. Walters of ATC Associates, Inc., Albany, NY has agreed to provide the EPA Certified Renovator Initial Training, and has requested compensation in the amount of $5,000, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amounts set forth above.

F. APPROVAL OF CONSULTANT – RICHARD BELL

Whereas, the Otsego Northern Catskills BOCES – Safety Risk Management Office desires to employ a consultant for the purpose of providing Incident Command System (ICS 100) Basic Training for various component school districts and occupational center employees on October 22, 2010, and

Whereas, Richard J. Bell, Director of Delaware County Emergency Services, Delhi, NY has agreed to have Instructor Melvin Harrington provide Incident Command System Basic Training, and has requested no compensation for this training, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amounts set forth above.

G. APPROVAL OF SERVICE AGREEMENT – NCOC

Whereas, the Otsego Northern Catskills BOCES – Northern Catskills Occupational Center desires to contract with ALL DATA for an Automotive Information System Series 395 Subscription Plan for the 2010-2011 school year, and

Whereas, ALLDATA, Elk Grove, CA has agreed to provide a subscription plan for the 2010-2011 school year for $1,320, agreeing to the terms and conditions of the agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the subscription plan for the rates and terms shown above.

H. REVISED RESOLUTION FOR ACCEPTANCE OF DONATION/GIFT - NCOC

Whereas, the ONC BOCES Northern Catskills Occupational Center received a donation of a 1961 Fordson Super Major Tractor Model #D17F from Michael McNamara, 305 Beadamon Road, Stamford, NY 12167 to be used for instructional purposes in the Equipment Operations & Repair Program with an estimated revised value after repair at $7,500, and

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby accept this donation on behalf of the students attending the Northern Catskills Occupational Center.

I. RESOLUTION FOR ACCEPTANCE OF DONATION/GIFT - OAOC

Whereas, the ONC BOCES Otsego Area Occupational Center received a donation of a Tool Box containing various wrenches, drivers, socket bars, pliers, vice grips, and a hack saw from Charles T. Ricker, Jr., 35 River Street, Apt. 4, Oneonta, NY 13820 to be used for instructional purposes in the Automotive Repair Program with an estimated value of $200, and

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby accept this donation on behalf of the students attending the Otsego Area Occupational Center.

J. RESOLUTION TO APPROVE REVISED RENTAL CONTRACTS as LISTED ON RENTAL FACILITY SCHEDULE - Attachment #8

Whereas, the Otsego Northern Catskills BOCES - wishes to initiate and/or renew the rental leases as listed on the ***10/8/2010 version*** of the 2010-11 Rental Facility Schedule, Attachment #8

Whereas, single year and multi-year leases have been obtained and approved by the Otsego Northern Catskills BOCES Board of Education on May 18, 2010, The State Education Department and the required certificate of occupancies are in effect for the term of the lease(s),

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the lease for the period and rates contained within the ***2010-11*** Rental Facility Schedule.

K. APPROVAL OF EXTRA CURRICULAR CLASS/CLUB TREASURERS 2010-2011

Whereas, the Otsego Area Occupational Center desires to operate extra curricular classes/clubs in the 2010-11 school year, and

Whereas, the following classes/clubs have been identified and approved by the building principal for 2010-11 and student treasurer's have been duly elected,

Therefore, the Otsego Northern Catskills BOCES Board of Education approves the clubs/classes shown below and approves the class treasurers as named.

Class/Club	**Instructor/Advisor**	**Student Treasurer**
YES Program	Val Jones	TBD
Visual Arts	Ann Kiehm	AM Emily Aufmuth
Bldg Trades	Steve Zukaitis	AM Steven Adams PM Jacob Bouton
Cos AM	Donna Cook	AM Kate Hovick PM Ali Robbins

Auto/FAST	Dave Gelfuso	AM Mia Gruder
Welding	Bill Rathbun	AM Paul Beers
CPII	Linda Martinez MaryLou Robinson	AM Corey Burger PM Tim Clapper
CPI	Noel and Betsey Clark	AM Charles Gunlack PM Robert Cline
Criminal Justice	Sheree Acre	AM/PM Ashley Dennis
Foods I PM	Christine Quadrio	PM Cassie Prime
Foods II AM	Christine Quadrio	AM Christina Bond
Info Tech	Steve Lawton PM Sean Arlin	AM Zack Carpenter
FFA	Larry Miller	Russell Jones
HOSA	Nancy Lutz	AM/PM Mercedes Torres
SkillsUSA	Jon Cook Steve Zukaitis	AM Amber Mitchell PM Abby Decker
Sr Day/Leadership CFES	Patricia Winsor Mickie Richtmeier	TBD Zack Carpenter

Addenda L. APPROVAL OF CONSULTANT – LAURIE CLARCQ

Whereas, the Otsego Northern Catskills BOCES – Instructional Support Services desires to employ a consultant for the purpose of presenting a workshop for the Foreign Language Teachers to be held at Laurens Central School for the Superintendent's Conference Day on October 22, 2010, and

Whereas, Laurie Clarcq, Rushville, NY has agreed to make a presentation to the Foreign Language Teachers and has requested compensation for meals, travel and lodging not to exceed $500, agreeing to the terms and conditions of the consultant agreement for the period of October 21, 2010 to October 22, 2010,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amounts set forth above.

M. PUBLIC COMMENTS

N. INFORMATION ITEMS

IV. ADJOURNMENT

/ef
10/19/10
Attachments

HUMAN RESOURCES ATTACHMENT
BOCES BOARD ADDENDA
OCTOBER 19, 2010

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENTS

Name	Dept	Position	Appt.	Effective	Salary	Tenure Area	Cert.
Eleanor Moriarty	Itin.	Long-Term, Substitute, School Counselor	Temporary, filling LOA, as-needed	10/21/2010-11/15/2010	$220.00/day	N/A	Perm.
Jessica Spicer	Itin.	Long Term Substitute, School Counselor	Temporary, filling LOA, as-needed	approx. 10/27/2010-12/22/2010	$185.96/day	N/A	Prov.
Jeannette Husain-Holly	*CTE*	*Science Teacher*	*3-Year Probationary*	*10/14/2010-10/13/2013*	*$39,291 prorated*	*Academic Subject: Science (7-12 Earth Science; 7-12 General Science Ext.)*	*Perm.*
Rich Maxey	*Itin.*	*Long-Term Substitute, Technology Teacher*	*Temporary, filing LOA, as-needed*	*approx. 11/2/2010-11242010, as needed*	*$220.00/day*	*N/A*	*Perm.*
Samantha Brownell	*IP*	*Student Teacher*	*Temporary, Volunteer*	*10/25/2010-12/10/2010*	*Volunteer*	*N/A*	*Internship*

Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.

CIVIL SERVICE APPOINTMENTS

Name	Dept	Position	Type of Appt.	Salary	Effective
Nicole Cross	*SLS/Media Library*	*Keyboard Specialist*	*Provisional, Competitive Civil Service, Educational Support Personnel (7½ hr./day)*	*$20,698 prorated*	*10/21/2010*
Davin Ruffles	*O & M*	*Cleaner*	*5-Year Probationary, Labor Class Service*	*$18,730 prorated*	*10/20/2010*
Danny Jones	*O & M*	*Cleaner Substitute*	*Temporary, Labor Class Civil Service*	*$10.29/hr., as-needed*	*10/20/2010*

CHANGE OF CIVIL SERVICE STATUS

Position	Dept.	Position	Type of Appointment	Effective
Robin Geller	CASEBP	Keyboard Specialist	Permanent	11/10/2010

MISCELLANEOUS APPOINTMENTS

Name	Appt.	Position	Effective	Compensation
Matthew Thompson	Casual Employee Consultant	Workshop Presenter for School Bus Driver Safety Refresher	1/10/2011-1/10/2011	$300.00/day
Kelly Bates	***Casual Employee Consultant***	***LPN Clinical Instructor***	***10/22/2010-6/30/2011***	***$22.00/hr.***
Jamie Bautochka	***Casual Employee Consultant***	***5-Hr. Pre-Licensing Instructor***	***10/20/2010-6/30/2011***	***$175.00 per session Max. $2000.00***
Gordon Brigham	***Casual Employee Consultant***	***5-Hr. Pre-Licensing Instructor***	***10/20/2010-6/30/2011***	***$175.00 per session Max. $2000.00***
David DeFruscio	***Casual Employee Consultant***	***5-Hr. Pre-Licensing Instructor***	***10/20/2010-6/30/2011***	***$175.00 per session Max. $2000.00***
Shelly Hilts	***Casual Employee Consultant***	***5-Hr. Pre-Licensing Instructor***	***10/20/2010-6/30/2011***	***$175.00 per session Max. $2000.00***
William Holland	***Casual Employee Consultant***	***5-Hr. Pre-Licensing Instructor***	***10/20/2010-6/30/2011***	***$200.00 per session Max. $4000.00***
Laurie Clarcq	***Casual Employee Consultant***	***Foreign Language Workshop Presenter***	***10/22/2010***	***$85.00/day***

Note: Employment contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project SAVE.

CHANGE IN POSITION/ASSIGNMENT

Employee	Dept.	From	To	Salary	Effective	Reason
Susan Raeder	Itin.	.50 FTE Licensed Teaching Assistant	1.0 FTE Licensed Teaching Assistant, resume prob. appt. through 1/20/2011 due to part-time service	$13,474 prorated	9/30/2010	Increased request for services
Christine Quadrio	***CTE***	***.50 FTE Licensed Teaching Assistant***	***1.0 FTE Licensed Teaching Assistant, Tenured status***	***$13,374 prorated***	***10/20/2010***	***Increased request for services***

LEAVE OF ABSENCES

Name	Position	Type of Leave	Effective
Kari Dowling-Ryan	School Counselor	Child Rearing Leave, with pay	Approx. 10/27/2010-12/22/2010
Geri Geisler	School Counselor	Family Medical Leave	10/21/2010-11/5/2010
Chris Stoughtenger	***Technology Teacher***	***Medical Leave***	***10/22/2010-11/24/2010***

RESIGNATION/RETIREMENTS

Name	Position	Type	Effective
Mark Gruber	Cleaner	Resignation	10/4/2010
Kathleen Miller	Sr. Account Clerk	Retirement	12/4/2010

TENURE APPOINTMENTS

Name	Tenure Area	Effective
Susan Raeder	Special Subject: Teaching Assistant	1/20/2011
Craig Tucker	Occupational Subject: Agricultural Engineering & Mechanics 7-12	10/20/2010