



Course Requirement
Equipment Operation & Repair
Northern Catskills Occupational Center

Equipment Operation & Repair

1. Safety glasses will be provided one time. It is the student's responsibility to care for and replace as needed.
2. Each student will need appropriate work clothes for both in the shop and outside. In addition, students will need coats during cooler weather. **FOR SAFETY REASONS**, shorts, sneakers and open toed shoes are not appropriate for this class **AT ANY TIME**. Alternative arrangements, such as doing book work in planning, will be made if students do not comply. A locker is provided for each student to store work clothes, notebooks and other personal items. Students will have the opportunity to change into their work clothes daily.
3. The purchasing of work shoes or boots, clothing and hard hat are the responsibility of the student. Hard hats can be purchased at Lowe's, Home Depot, Tractor Supply, and Harbor Freight for approx. \$20.00.

To review, without items 1 through 3 above, a student will not be able to participate. Lack of participation due to improper dress code requirements could potentially result in lack of credit for the course.

4. Each student is required to bring a pen and notebook to class the **FIRST** day and **EVERY day**. The notebook and a folder in which to keep other useful materials will be provided. Students will also be required to login and utilize an online learning platform, it is very important to remember login information and passwords.
5. Students are encouraged to purchase welding protective equipment such as welding helmet, welding gloves, full face shields, and also mechanics work gloves to lessen the chance of touching shared surfaces. Such items can be purchased at the same stores listed above.

STUDENT RULES & REGULATIONS

Each student will be provided with a Student Handbook during the first week of school. He/she will be responsible for knowing the rules and complying with them. Good attendance is essential for your success in school.

SEE BACK FOR SIGNATURE PAGE

OVER 

ACCIDENT INSURANCE

(As stated on your original application to the Center)

Every year student accidents occur. While these accidents are few and fortunately have not been severe, they can be costly to the student or his/her family in terms of possible hospital and/or outpatient treatment.

The Board of Cooperative Educational Services (BOCES) **does not** carry Student Accident Insurance, but all of the school districts served by the Northern Catskills Occupational Center do carry accident insurance on their students. The policies vary; therefore, you should be familiar with the coverage provided by your district. Please have student return this form to his/her Teacher.

I have read and understand the information given in this letter.

Signed: _____ Dated: _____
Student

Signed: _____
Parent

