

## Board of Education

1914 County Route 35, PO Box 57  
Milford, NY 13867  
607-286-7715, ext. 2224



### BOARD ADDENDA

Wednesday, November 14, 2018  
12:30 p.m. - ETC Room

Northern Catskills Occupational Center  
Grand Gorge, New York 12434

The Mission of the Otsego Northern Catskills BOCES is:

To provide leadership and support systems through teamwork with the component districts to enhance student outcomes and lifelong learning.

Adopted: May 20, 1991

#### **I. OPENING OF MEETING**

##### **A. ROLL CALL & QUORUM CHECK**

##### **B. PLEDGE OF ALLEGIANCE**

##### **C. CALL TO ORDER**

##### **D. ADDITIONS TO AGENDA**

##### **E. APPROVAL OF CONSENT AGENDA ITEMS**

*(Note: If a board member believes that any item on the consent agenda requires discussion or a separate vote, the board member may request that the item be removed from the consent agenda and placed on the regular agenda for consideration.)*

1. Minutes from October 10, 2018 Meeting- Attachment #1
2. Monthly Reports - Attachment #2
3. Budgetary Transfers - Attachment #3
4. Claims Auditor Report – Attachment #4

##### **F. EXAMINATION OF WARRANTS**

##### **G. PUBLIC COMMENT**

**II. REPORTS****A. DEPARTMENT PRESENTATIONS: SAFETY RISK MANAGEMENT, JOSHUA REISS & CENTRAL BUSINESS OFFICE, GREG BEALL****B. DISTRICT SUPERINTENDENT REPORT**

- Paperkite
- December BOE Planning Session
- BOCES BOE/Component Superintendent Conversations
- Enrollment Report
- USDA Grant
- Superintendent Searches

**C. DEPUTY SUPERINTENDENT REPORT**

- Budget Assumptions

**D. DIRECTORS' REPORT**

- Joe Boon, Assistant Superintendent, Student Programs
- Anne Pallischeck, Director, Instructional Support Services; Interim Itinerant Services Supervisor

**II. NEW BUSINESS****A. PERSONNEL - Attachment #5****B. APPROVAL OF CONSENT AGENDA ITEMS**

*(Note: If a board member believes that any item on the consent agenda requires discussion or a separate vote, the board member may request that the item be removed from the consent agenda and placed on the regular agenda for consideration.)*

- C. Resolution to Approve Atlantic Testing Laboratories Agreement
- D. Resolution to Approve 2018-19 Transportation Contract
- E. Resolution to Declare Surplus Equipment

**Consent C. RESOLUTION TO APPROVE ATLANTIC TESTING LABORATORIES AGREEMENT**

Whereas, the Otsego Northern Catskills BOCES wishes to enter into an agreement with Atlantic Testing Laboratories (ATL). ATL will provide construction materials engineering and testing services for the OAOC Generator Project at estimated fees as outlined in the scope of services included within the agreement. For technical personnel, laboratory testing, and miscellaneous services plus travel estimated fees are \$4,507.50,

and

Whereas, Atlantic Testing Laboratories, Limited, Canton, NY has agreed to provide said services as indicated above for the period of November 15, 2018 to September 30, 2019, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve this agreement at the rate and terms indicated above.

Consent D.      **RESOLUTION TO APPROVE 2018-19 TRANSPORTATION CONTRACT**

Whereas, the Otsego Northern Catskills BOCES Occupational Centers desire to provide transportation for students enrolled in the Cosmetology classes, and

Whereas, L & S Journeys Ltd., Berne, NY has agreed to provide transportation to the Jacob Javits Center in New York City under The State Education Department, Transportation Unit contract TC for the 2018-19 School Year, on March 12, 2019 at the lump sum of \$1,650, and

Whereas, L & S Journeys Ltd. has agreed to adhere to provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law for the purpose of providing transportation, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contract for the rate and terms shown above.

Consent E.      **RESOLUTION TO DECLARE SURPLUS EQUIPMENT**

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following list of equipment or components below, as the items are obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

NCOC/OAOC:

TAG #	DESCRIPTION	ACQUISITION DATE
007127	SANDWICH PREP STATION REFRIGERATED	01/01/2003
013831	DESK	07/01/2000
009502	JACOBSEN T423D MOWER GROUNDS 60IN MOWER DECK	01/01/1989
AK3742	2009 SILVER GRAND CHEROKEE	07/01/2012

F. SECOND READING OF BOARD POLICY #0110, SEXUAL HARASSMENT, ACCOMPANYING REGULATION AND EXHIBIT- Attachment #6

G. FIRST READING OF POLICY #1230, PUBLIC PARTICIPATION AT BOARD MEETINGS- Attachment #7

*Addenda* H. BOARD AUTHORIZATION - BUDGET TRANSFERS ON CHIEF SCHOOL OFFICERS APPROVAL - LYNN CHASE

*Addenda* I. SUPPORT OF LEGISLATION S.3203-A/A.2112-A- DISTRICT SUPERINTENDENT SALARY CAP

Resolved, the Otsego Northern Catskills BOCES Board of Education is in support of proposed legislation S.3203-A/A.2112-A, which would raise the District Superintendent salary cap.

J. PUBLIC COMMENTS

K. INFORMATION ITEMS

#### **IV. ADJOURNMENT**

/ao

11/14/18

Attachments

# HUMAN RESOURCES ATTACHMENT

## BOCES BOARD ADDENDA

### NOVEMBER 14, 2018

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENT Temporary							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
<b>Amanda Robinson</b>	<b>IT</b>	<b>ESOL Teacher</b>	<b>Temporary, Part-time, 40%, 10-month, Teacher Unit Position</b>	<b>11/19/2018 - 6/30/2019</b>	<b>N/A</b>	<b>English to Speakers of Other Languages - Professional</b>	<b>\$47,786.00 prorated to 40% to the effective date</b>

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT Non-Unit Support Unit							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
<b>Amanda Mathewson</b>	<b>ISS</b>	<b>Network Team/Staff Developer/ Interim IT Program Coordinator</b>	<b>Full-time, 10-month, 7.5 hour day, Non-Unit Support position, 4-year Probationary Appointment</b>	<b>*12/17/2018 - 12/16/2022</b>  <b>Interim IT Program Coordinator ending 6/30/2019</b>	<b>Special Subject: Instructional Support Services &amp; Professional Development</b>	<b>Students with Disabilities (Grades 1-6), Professional</b>	<b>\$60,788.00 prorated to the effective date</b>

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT Support Unit							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
<b>Stephanie Gill</b>	<b>IP</b>	<b>Licensed Teaching Assistant</b>	<b>Full-time, 10-month, 6 hour work day, ESPA Unit Position, 4-year Probationary Appointment</b>	<b>*11/15/2018 - 11/14/2022</b>	<b>Special Subject: Licensed Teaching Assistant</b>	<b>Teaching Assistant, Level I</b>	<b>\$14,820.00 prorated to the effective date</b>
<b>Jennifer Giacomelli</b>	<b>IP</b>	<b>Licensed Teaching Assistant</b>	<b>Full-time, 10-month, 6 hour work day, ESPA Unit Position, 4-year Probationary Appointment</b>	<b>*11/15/2018 - 11/14/2022</b>	<b>Special Subject: Licensed Teaching Assistant</b>	<b>Teaching Assistant, Level I</b>	<b>\$14,620.00 prorated to the effective date</b>

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

### MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Alexander Wolcott	Temporary	Substitute	11/15/2018 - 8/31/2019	As per board policy or rate per contract
Paige Jaeger	Casual Employee	Workshop Presenter for School Library System	11/30/2018	\$1,450.00
Robert Lishansky	Casual Employee	Media Library - Substitute Van Driver	11/15/2018 - 6/30/2019	\$17.00/hour Max. of \$800.00
		CTE, Alt. Ed, IP - Occasional Driver	11/1/2018 - 6/30/2019	\$17.00/hour
Caren Kelsey	Casual Employee	CPR Instructor Revised from the August Board	9/1/2018 - 6/30/2019	\$125.00/day Max. of 40 days
Barbara Maloney	Casual Employee	Practical Nursing Clinical Instructor Adult Education Clinical Instructor Permit: 12/6/2016 - 1/31/2019	11/26/2018 - 6/30/2019	\$27.50/hour Max. of 400 hours
Olga Aponte-Whaley	Casual Employee	Practical Nursing Clinical Instructor Adult Education Clinical Instructor Permit: Needs to apply for Clinical Instructor Renewal	11/26/2018 - 6/30/2019	\$27.50/hour Max. of 375 hours
Rebecca Rosas	Casual Employee	School Library System Presenter	12/17/2018	\$600.00/day
Ruth Smith	Casual Employee	School Library System Presenter	12/17/2018	\$600.00/day
Laurle Darfler-Sweeney	Casual Employee	Adult Education Cosmetology Refresher Course	11/1/2018 - 6/28/2019	\$25.00/hour Max. of \$200.00
Carter Carroll	Temporary	Substitute	11/15/2018 - 8/31/2019	As per board policy rate per contract
Kathleen Avery	Temporary	Substitute	11/15/2018 - 8/31/2019	As per board policy rate per contract
Amy Walther	Annual Mentor Stipend	Mentor Stipend: Sheryl Kosturock New experienced teachers to BOCES	9/1/2018 - 6/30/2019	\$400.00
		Jennifer Culver New experienced teacher to BOCES	11/1/2018 - 10/31/2019	

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

### MISCELLANEOUS SUMMER APPOINTMENTS

Name	Position	Days	Compensation
Megan McGinnis	Speech and Language Disabilities Teacher/Speech Language Pathologist	Max. of 3 days  Revised from the August 22, 2018 board	Per Diem

**CHANGE IN POSITION**

Employee	Title	Dept.	Current FTE	New FTE	Effective
Peter Pollock	Enrichment Program Coordinator	IT	.8	1.0	10/29/2018
Dylan Howell	School Media Specialist	IT	.5	.7	10/29/2018

**CHANGE IN CIVIL SERVICE STATUS**

Name	Dept.	Position	Appointment	Effective
Carly Jones	IP	Physical Therapist	Probationary	11/15/2018
Debbie Martin	Student Programs	Data Specialist	Permanent	11/15/2018

**LEAVE OF ABSENCES**

Name	Position	Reason	Effective
Diane Croce	Teaching Assistant	Medical	11/14/2018 - 11/20/2018
Anna Ader	Blind and Visually Impaired Teacher	Medical	10/16/2018 - 11/9/2018
Wayne Robinson	Cleaner	Medical	11/26/2018 - 2/26/2019
Vincent Wojciechowski III	Supervising Director of Facilities II	Medical	10/22/2018 - 1/14/2019

Determination and approval pending for the following: (1) paid or unpaid leave (2) FMLA (3) health insurance premium repayment as per ESPA Contract.

**OTSEGO NORTHERN CATSKILLS BOCES  
OFFICE OF THE DEPUTY SUPERINTENDENT**

**DR. JENNIFER BOLTON**

**BOARD ADDENDA ITEMS  
NOVEMBER 14, 2018**

**AGREEMENT - CLINICAL EXPERIENCE - A.O. FOX HOSPITAL:**

Whereas, the Otsego Northern Catskills BOCES has established educational programs as their campuses located at the Otsego Area School of Practical Nursing, Otsego Area Occupational Center and the Northern Catskills Occupational Center; and

Whereas, the Otsego Northern Catskills BOCES desires the use of clinical resources to provide student experience; and

Whereas, the A.O. Fox Hospital, 1 Norton Ave., Oneonta, New York, believes the value of the presence of students will add to its operation;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the terms and agreements set forth in the agreement, effective September 1, 2018 – September 1, 2021. No monies will be exchanged or provided for this agreement.