



Welding & Metal Fabrication Northern Catskills Occupational Center Course Requirements

Welding & Metal Fabrication

I would like to welcome all students to the welding program at the Northern Catskills Occupational Center. I would like to remind you of these few items below. These items can be purchased anywhere you choose. Air Gas in Oneonta will discount most items to NCOC students.

1. Steel Toe workbooks are required and are **MANDATORY** for shop work. **NO SNEAKERS**
2. Long sleeved work shirt *or* leather welding jacket **MANDATORY** for shop for work
3. Notebook and pens **MANDATORY**
4. 16' tape measure **MANDATORY** for shop work
5. Shop overalls or long pants (Jeans) are recommended
6. Welding helmet
7. Welding gloves

WELDING GRADING POLICY

Numerical grades will be calculated for each quarter of the year. This grade will be determined by the following formula:

1. 60% of the quarterly grade is based on all the evaluations for the quarter. Evaluations include but are not limited to, unit tests; quizzes, skill tests, worksheets, questions and projects, and evaluation of shop or lab skills.
2. 40% of the quarterly grade is based on the average of daily performance or work ethic. Work ethic is based on but not limited to, team work; cooperation, reliability, dependability, work quality, precision accuracy; response to criticisms; punctuality; time management; work pace; safety; professional manner and personal appearance.
3. Final grade is the average of the sum of the four quarters and the **final exam** for each year.

STUDENT RULES & REGULATIONS

Each student will receive a Student Handbook in the mail prior to the first week of school. He/she will be responsible for knowing the rules and complying with them. Good attendance is essential for your success in school.

SEE BACK FOR SIGNATURE PAGE

ACCIDENT INSURANCE

(As stated on your original application to the Center)

Every year student accidents occur. While these accidents are few and fortunately have not been severe, they can be costly to the student or his/her family in terms of possible hospital and/or outpatient treatment.

The Board of Cooperative Educational Services (BOCES) **does not** carry Student Accident Insurance, but all of the school districts served by the Northern Catskills Occupational Center do carry accident insurance on their students. The policies vary; therefore, you should be familiar with the coverage provided by your district. Please have student return this form to his/her Teacher.

I have read and understand the information given in this letter.

Signed: _____
Student

Dated: _____

Signed: _____
Parent